

# DRAFT

## **Minutes of a meeting of the Leicester, Leicestershire and Rutland Combined Fire Authority, held at the Leicestershire Fire and Rescue Service Headquarters on Wednesday 21<sup>st</sup> June 2017.**

### **PRESENT**

Mr P Bedford CC	Mr N Rushton CC (Chairman)
Cllr K Bool	Mr J Poland CC
Mr S Bray CC	Mrs B Seaton CC
Mr M Charlesworth CC	Cllr K Singh Johal
Cllr M Chohan	Mr D Slater CC
Mr D Harrison CC	Sir P Soulsby (Vice Chairman)
Mr B Liquorish CC	Cllr A Thalukdar
Cllr K Master	Mr M Wyatt CC
Ms B Newton CC	

### **OFFICERS**

Mr S Lunn	Chief Fire and Rescue Officer
Mr R Taylor	Assistant Chief Fire and Rescue Officer
Mr A Brodie	Assistant Chief Fire and Rescue Officer
Ms A Greenhill	Treasurer
Ms L Haslam	Monitoring Officer
Mrs J Green	Member Services Co-ordinator

#### **1. Election of Chair**

The Monitoring Officer invited nominations for the position of Chairman.

It was moved by Sir Peter Soulsby and seconded by Cllr K Bool that Mr N Rushton CC be elected Chairman of the Combined Fire Authority (CFA).

There being no other nominations, the Monitoring Officer declared Mr N Rushton CC elected as Chairman of the CFA.

Mr N Rushton CC – in the Chair

#### **2. Election of Vice Chair**

It was moved by Mr N Rushton CC and seconded by Ms B Newton CC that Sir Peter Soulsby be elected Vice Chairman of the CFA.

There being no other nominations, the Chairman declared Sir Peter Soulsby elected as Vice Chairman of the CFA.

### **3. Apologies for absence**

There were no apologies.

### **4. To receive declarations by members of interests in respect of items on this Agenda**

Declarations of Interests were made by:

Mr J Poland CC in respect of Items 11 Revenue and Capital Outturn 2016/17 and 13 Policing and Crime Act 2017 due to his employment with the Leicestershire Police;

Mr D Slater in respect of Item 13 Policing and Crime Act 2017 due to being a Member of the Police and Crime Panel;

Cllr K Master in respect of Item 13 due to his role as Deputy Police and Crime Commissioner.

### **5. Urgent Business**

None.

### **6. Chairman's announcements**

A warm welcome was extended to the new Members of the Combined Fire Authority.

The Chairman invited Chief Fire and Rescue Officer (CFO) Lunn to present a briefing note which updated the CFA on matters that had arisen since its last meeting.

The following items were discussed:

#### *Grenfell Tower Fire*

Following this tragic event the CFO confirmed he is very mindful that the public seek reassurance as a matter of urgency but confirmed any future action would be dependent on the guidance provided following the outcomes of the inquiry.

The CFA expressed their sincere appreciation of the support and hard work undertaken by the Emergency Services.

#### *Tactical Response Vehicles (TRVs)*

It was confirmed that these vehicles will be deployed in September 2017.

#### *Wholetime Firefighter Recruitment*

It was confirmed that 27 conditional contracts had been offered. The CFO acknowledged that a significant improvement had been made in the

number of applications received from under-represented groups including women and the black and ethnic minority community, resulting in the most diverse group of new recruits in comparison to previous recruitments.

#### *Achieving our Planning Priorities*

Overall it was recognised that good progress had been achieved and performance for the first quarter of this year was on track. A detailed update report will be presented to the Corporate Governance Committee scheduled for September 2017.

#### *2017 Firefighter Pay Award*

The CFA will be updated as soon as any details are available.

### **7. Public Participation/CFA Rules of Procedure Rule 9 – Member Questions**

None

### **8. To confirm the Minutes of the Meeting of the Combined Fire Authority held on 8<sup>th</sup> February 2017 as a correct record.**

#### **RESOLVED:**

The CFA confirmed the Minutes of the Meeting of the CFA on 8<sup>th</sup> February 2017 as a correct record.

### **9. To consider the Minutes of the Corporate Governance Committee meeting held on 15<sup>th</sup> March 2017**

#### **RESOLVED:**

The CFA noted the Minutes of the meeting of the Corporate Governance Committee.

### **10. Membership, Nominations and Appointments**

#### **RESOLVED:**

The CFA agreed the following nominations and appointments for 2017/18:

#### Corporate Governance Committee

4 Conservative, 4 Labour and 1 Liberal Democrat

Mr D Slater CC, Mr D Harrison CC, Mr J Poland CC, Cllr K Bool, Ms B Newton CC, Mr S Bray CC, Cllr A Thalukdar, Cllr M Chohan, Cllr K Master

#### Employment Committee

4 Conservative, 4 Labour and 1 Liberal Democrat

Mr B Liquorish CC, Mrs B Seaton CC, Mr D Slater CC, Ms B Newton CC, Mr M Charlesworth CC, Cllr K Bool, Cllr A Thalukdar, Cllr M Chohan, Cllr K Master

#### Equality Champion

Ms B Newton CC

## **11. Revenue and Capital Outturn 2016/17**

The Treasurer provided the CFA with the final revenue and capital outturn figures for 2016/17. The figures will be subject to External Audit review before the final Statement of Accounts is submitted to the CFA for its approval in September 2017.

The recommendations were moved and agreed.

### **RESOLVED:**

The CFA:

- a. Noted the revenue and capital provision outturn position for 2016/17.
- b. Agreed the revenue (£0.631m) and capital (£1.233m) carry forward proposals.
- c. Agreed that the net revenue saving (after carry forwards) of £0.446m is transferred to the Management of Change earmarked reserve.
- d. Noted the current balances on general and earmarked reserves.

## **12. Appointment of Independent Persons**

The Monitoring Officer presented this report to the CFA concerning the appointment of Independent Persons to support the member conduct complaints process as required under section 7 of the Localism Act 2011 and to seek its approval of the term of their appointment.

The recommendations were moved and agreed.

### **RESOLVED:**

The CFA:

- a. Noted the continued appointment of those seven Independent Persons appointed by the CFA in June 2012 as detailed in paragraph 1.4 of this report.
- b. Agreed that the term of appointment for the seven Independent Persons comes to an end on 30<sup>th</sup> September 2020.

## **13. Policing and Crime Act 2017**

The CFO and Monitoring Officer presented this report to the CFA advising of the implications of the Policing and Crime Act 2017.

The CFA were informed of a number of areas of collaboration with both Leicestershire Police and EMAS.

### **RESOLVED:**

That the CFA noted the contents of this report.

**13. Date of Next Meeting**

This was confirmed as **Thursday**, 28<sup>th</sup> September 2017 to be held at Leicester City Council. Further details to follow.

**Future CFA Meeting Dates:**

13 December 2017

7 February 2018

**21<sup>st</sup> June 2017**  
**10.00 am – 10.37am**

**CHAIRMAN**