

DRAFT

Minutes of a meeting of the Leicester, Leicestershire and Rutland Combined Fire Authority, held at the Leicestershire Fire and Rescue Service Headquarters on Thursday 9th July 2015.

PRESENT

Cllr D Bajaj	Ms B Newton CC
Cllr H Bhavsar	Mr O O'Shea CC
Cllr K Bool	Mrs C Radford CC
Mr M Charlesworth CC	Mr N Rushton CC (Chairman)
Mr J Coxon CC	Cllr K Singh Johal
Mrs J Fox CC	Sir P Soulsby (Vice Chairman)
Mr G Hart CC	Cllr A Thalukdar
Mr T Kershaw	Mr M Wyatt CC

OFFICERS

Mr R Chandler	Chief Fire and Rescue Officer
Mr S Lunn	Director of Community Services
Mr T Peel	Treasurer and Director of Finance and Corporate Services
Mr G Goodman	Solicitor and Monitoring Officer
Mrs J Green	Member Services Co-ordinator

1. Apologies for absence

Apologies were received from Mr S Bray CC and ACO A Brodie.

2. To receive declarations by members of interests in respect of items on this Agenda

None.

3. Urgent Business

None.

4. Chair's Announcements

None.

5. Public Participation/CFA Rules of Procedure Rule 9 – Member Questions

None.

6. To confirm the Minutes of the Meeting of the Combined Fire Authority held on 3rd June 2015 as a correct record.

RESOLVED:

The Combined Fire Authority (CFA) confirmed the Minutes of the Meeting of the CFA on 3rd June 2015 as a correct record.

7. Revised Governance Structure for the Combined Fire Authority

The Chairman presented this report and expressed his gratitude for the support received to provide proposals for a revised governance structure. Further work will be undertaken and a report will be presented at the September meeting.

The Chairman moved the recommendations as set out in the report. Sir Peter Soulsby seconded.

Mr M Charlesworth CC moved an amendment that an Audit Committee be added to the recommendations and a peer review be carried out in the future. This was seconded by Mr M Wyatt CC.

A vote was taken with 2 For and 14 Against. The amendment was defeated.

The original motion was put to a vote, the result being 14 For and 2 Against. The motion was carried.

RESOLVED:

The CFA:

- a. Supported the proposed changes to the CFA Articles and Meeting Procedure Rules.
- b. Noted that further work will be undertaken over the Summer on other aspects of the CFA Constitution with a view to bringing a report to the CFA meeting in September which will incorporate all the necessary changes to the Constitution.

8. Final Outturn 2014/15

CFO Chandler presented this detailed report to the CFA.

The Chairman moved the recommendations a) to g) of the report. This was seconded by Sir Peter Soulsby.

A vote was taken and the motion was carried.

RESOLVED:

The CFA:

- a. Noted the capital and revenue final outturn position for 2014/15.

- b. Agreed a threshold of £10,000 for future financial budget monitoring reporting of variances as outlined in paragraph 3.18.
- c. Agreed the revenue carry forward proposals totalling £307,608.
- d. Agreed the contribution of £1,410 to the Prince's Trust reserve, £662,407 to the IRMP Redundancy reserve and £743,266 to an Over-establishment reserve.
- e. Agreed the transfer of £26,720 from earmarked revenue reserves in respect of Ill Health and relocation costs.
- f. Agreed the capital carry forward proposals totalling £1,196,012.
- g. Noted the treasury management performance for 2014/15.

9. Draft Medium Term Financial Plan 2015-20

CFO Chandler presented the draft Medium Term Financial Plan 2015-20 to the CFA.

The Chairman moved the recommendations a) to h) of the report. This was seconded by Sir Peter Soulsby.

Members queried if it was known what impact the recent Budget would have in the future. The Director of Finance and Corporate Services (Treasurer) confirmed any updates would be presented to the September meeting.

A vote was taken and the motion was carried.

RESOLVED:

The CFA:

- a. Approved the transfer of £1,904,084 from the Unallocated General Reserve to the earmarked Over-establishment Reserve outlined in paragraph 3.34 of the report.
- b. Approved the transfer of £66,474 to the earmarked Over-establishment Reserve following notification of additional DCLG Grant in 2015/16 outlined in paragraph 3.35 of the report.
- c. Approved the transfer of £57,271 to the earmarked Over-establishment Reserve following the reduction of a Group Manager post agreed at the CFA meeting in June 2015 outlined in paragraph 3.36 of the report.
- d. Noted the summary and outcomes of the Organisational Change Project.
- e. Noted the revised list of Growth and Savings detailed in Appendix 1.
- f. Noted the draft Medium Term Financial Plan 2015/16 to 2019/20 detailed in Appendix 2 of the report and the projected permanent funding shortfall of £2.1m by 2019/20.

- g. Noted the position on Unallocated, Earmarked and General Reserves outlined in paragraphs 3.32 to 3.42 of the report.
- h. Noted the draft Capital Programme 2015-20 detailed in Appendix 3 of the report.

10. Operational Reductions

CFO Chandler presented this report to the CFA.

The Chairman moved the recommendations a) and b) as set out in the report. This was seconded by Sir Peter Soulsby.

Some members still had some concerns over the safety of the ridership of 4 and asked that this be monitored for a period of one year and the findings reported back to the CFA.

A vote was taken and the motion was carried.

RESOLVED:

The CFA:

- a. Endorsed the direction of travel set out in the report.
- b. Approved the use of the 3 pension discretions set out in paragraph 3.5 of the report.

11. Local Pension Board

CFO Chandler presented this report to update the CFA on the progress to date.

The Chairman moved that the two nominated Members being Mr Tony Kershaw CC and Cllr Deepak Bajaj continue as Members of the Board and nominated as substitutes Mrs Christine Radford CC and Mrs Jo fox CC. This was seconded by Sir Peter Soulsby.

A vote was taken and the motion was carried.

RESOLVED:

The CFA noted the report.

12. Date of Next Meeting

This was confirmed as **Thursday**, 24th September 2015 at **11.00am**. Group briefings to commence at 10.30am.

9th July 2015
14:00 – 14:30

CHAIR