

### Minutes of a meeting of the Leicester, Leicestershire and Rutland Combined Fire Authority's Policy Committee held at the Leicestershire Fire and Rescue Service Headquarters on Wednesday 4<sup>th</sup> March 2015

#### PRESENT

Cllr S Corrall – in the Chair

Mr B Liquorish CC

Mrs C Radford CC

Ms B Newton CC

Mr M Wyatt CC

#### OFFICERS

Mr D Webb

Chief Fire and Rescue Officer

Mr S Lunn

Director of Community Services

Mr T Peel

Treasurer and Director of Finance and Corporate Services

Mr M Andrew

Head of HR, Planning and Performance

Mr G Goodman

Solicitor and Monitoring Officer

Mrs J Green

Member Services Co-ordinator

#### 1. Apologies for Absence

Apologies were received from Cllr C Bhatti, Cllr K Bool and the Deputy Chief Fire and Rescue Officer (DCFO) Richard Chandler.

#### 2. Declarations of Interest

None.

#### 3. Public Participation

None.

#### 4. Chair's Announcements

None.

#### 5. Minutes of the Previous Meeting

##### RESOLVED:

The Committee confirmed as a correct record the minutes of the meeting held on 14<sup>th</sup> January 2015.

#### 6. Urgent Items

None.

## **7. Key Projects Report**

The Chief Fire Officer (CFO) presented this routine update report to the Committee in respect of on-going projects and tasks undertaken since the last Committee meeting on 14<sup>th</sup> January 2015.

### **RESOLVED:**

The Committee noted the report.

## **8. Performance Monitoring Report**

The CFO presented this routine update report to the Committee in respect of organisational performance against the relevant Secondary Indicators for the period from April to December 2014.

### **RESOLVED:**

The Committee noted the performance for the period.

## **9. Financial Budget Monitoring**

The Treasurer presented this regular routine financial monitoring report to the Committee. This report highlighted the current position of the Capital and Revenue budgets at Financial Period 10, ending 31<sup>st</sup> January 2015.

### **RESOLVED:**

The Committee:

- a) Noted the budget position as at the end of January 2015.
- b) Agreed the use of £17,525 Revenue Contribution to Capital Outlay from the underspend at Western Fire and Rescue Station to support the 2014/15 Capital Programme.
- c) Noted the review of growth and savings as at the end of January 2015.
- d) Noted the review of carry forwards as at the end of January 2015.
- e) Noted the treasury management position as at the end of January 2015.

## **10. Corporate Plan and IRMP 2015-2020**

Mark Andrew presented this report to update the Committee on the progress towards the production of the 5 year corporate plan and Integrated Risk Management Plan (IRMP).

A PowerPoint presentation was delivered to further highlight the thoughts and ideas under consideration by the Senior Management Team to date. Members were informed that their involvement in this process would be very welcomed.

### **RESOLVED:**

The Committee:

- a) Approved the revised timeline for production of the plan.
- b) Agreed that at the next meeting of the CFA in April one Member from each group volunteer to form part of the Planning and Performance Team in shaping a future vision for the CFA.

**11. Medium Term Financial Plan 2015-2020**

The Director of Finance and Corporate Services presented this report to update the Committee on the 2015/16 Annual Budget and to present the draft Medium Term Financial Plan for 2015/20 following the decisions of the CFA on the IRMP at its meeting in February 2015.

**RESOLVED:**

The Committee:

- a) Noted the report.
- b) Agreed the transfer of £114,000 to a new Earmarked Reserve for costs relating to the control collaboration and to transfer £113,412 to the General Reserve. The transfers are to be funded from additional business rate and Council Tax collection fund surplus income as noted in paragraphs 3.3 to 3.5.

**12. Date of next meeting:**

This was confirmed as 26<sup>th</sup> August 2015

**4<sup>th</sup> March 2015**  
**14:00 hrs – 15:00 hrs**

**Chair**