

# LEICESTERSHIRE

## FIRE and RESCUE SERVICE

Status of Report:

Public

Agenda Item:

18

**Meeting:** Combined Fire Authority  
**Date:** 8<sup>th</sup> April 2015  
**Subject:** Members' Training Programme 2015/16  
**Report by:** The Solicitor and Monitoring Officer  
**Author:** Guy Goodman  
**For:** Discussion

### 1. Purpose

This report advises the Combined Fire Authority (CFA) that the Members' Training Programme will be re-launched for the 2015/16 Municipal Year.

### 2. Executive Summary

After a hiatus of 12 months the Members' Training Programme will restart in June 2015.

### 3. Report Detail

- 3.1 Whilst Members' Training has been undertaken for many years it was in the Municipal Year 2010/11 that a systematic training programme was first put together which offered training to Members before each of the four CFA meetings in the year.
- 3.2 The purpose of the programme is to give Members an insight into the day-to-day work of the organisation from both an operational and corporate perspective. The format has developed over the years to the most recent iteration where the 1.5 hours available is split between a 1 hour presentation and "15 Minutes of Fame" when a member of staff is asked to come and talk to Members about their job.
- 3.3 Examples of previous sessions include presentations about workshops, operational equipment, civil contingencies, Prince's Trust and a visit to Warning Zone. 15 Minutes of Fame have included Mark Bryers (Trauma Care Co-ordinator), Mpazi Siame (Equality and Diversity Advisor), Karen Klein (Data Coordinator) and John Bird (Chaplain).
- 3.4 The programme has not taken place in 2014/15 due to a range of complex issues that the CFA has had to deal with and the industrial action. However, it is now felt appropriate to recommence the programme.

3.5 There are 5 CFA meetings in the coming year. It is proposed that prior to the Annual Meeting in June that the New Member Induction Session is held (to which all Members will be invited) and that there is an Address and then a Question and Answer Session with the new Chief Fire and Rescue Officer. For July it is proposed to have a visit to the Training Centre at Loughborough to see the Fire Training Unit and other training in operation. The rest of the programme will be developed during the year. Suggestions from Members for topics would be welcomed.

#### **4. Report Implications / Impact**

##### **4.1 *Legal (including crime and disorder)***

None.

##### **4.2 *Financial (including value for money, benefits and efficiencies)***

None.

##### **4.3 *Risk (including corporate and operational, health and safety and any impact on the continuity of service delivery)***

None.

##### **4.4 *Staff, Service Users and Stakeholders (including the Equality Impact Assessment)***

None.

##### **4.5 *Environmental***

None.

##### **4.6 *Impact upon Our Plan Objectives***

None.

#### **5. Recommendations**

The CFA is asked to note the Members' Training Programme 2015/16 and make any suggestions for topics.

#### **6. Background Papers**

None.

#### **7. Appendices**

None.