

LEICESTERSHIRE

FIRE and RESCUE SERVICE

Status of Report: Public Agenda Item: 6

Meeting: Overview and Scrutiny Committee
Date: 19th November 2014
Subject: Key Projects Report
Report by: The Chief Fire and Rescue Officer
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For: Information Only

1. Purpose

This report informs the Overview and Scrutiny Committee of progress being made in the implementation of the projects detailed in 'Our Plan' 2013/16. The information provided covers any project developments in the period since the Overview and Scrutiny Committee meeting on 3rd September 2014.

2. Executive Summary

Progress is reported in respect of 8 projects that are currently in various stages of development or implementation.

3. Report Detail

Current Status of Projects

- 3.1 **Organisational Change Project** - the potential workstreams and efficiency saving options within the project were presented to the Combined Fire Authority (CFA) and communicated to staff on 25th June 2014. The CFA approved the recommendations and agreed for some efficiencies to be realised immediately and for further detailed work to be carried out on others. These were presented back to the CFA on 25th September 2014 in the form of an Integrated Risk Management Plan (IRMP) consultation document and a closed paper on the support staff review. All of the IRMP proposals were approved for consultation, which will run from October until the end of December 2014. The support staff proposals were also approved for implementation.
- 3.2 **Birstall Headquarters and Fire and Rescue Station** – the Headquarters building and the new station were occupied in April 2013. The old Headquarters and Syston Station have both now been sold and the capital receipts received. The project will be formally closed on receipt of the final invoices, completion of the

outstanding defects and following approval of a project closure report.

- 3.3 **New Facilities in the Castle Donington area** - this project will implement a new fire and rescue station in the Castle Donington area. Procurement of an industrial unit close to East Midlands Airport for the purpose of implementing a Day Crewing Plus (DCP) duty system has been successfully completed. Designs for the final building refurbishment have been created in conjunction with operational management. Installation of the temporary accommodation is complete and the crews commenced full DCP operational duties from 12th August 2014. Subject to a successful planning application construction work is due to commence early in 2015.
- 3.4 **Operational Improvement Project** – the project has successfully implemented the DCP duty system at Birstall, Oakham, Coalville, Hinckley and Castle Donington stations. The project will be formally closed following approval of a project closure report.
- 3.5 **Control and Mobilisation Improvement Project** – This project will complete the enabling works required to implement the new Tri-Service provided mobilising system. In advance of the new mobilising system Control staff have been successfully relocated from the old Headquarters to the newly refurbished 2nd Floor of Southern Fire and Rescue Station. The implementation of the new mobilising system was planned for 22nd July 2014. However, this date was not achieved. The Tri-Service Project is currently liaising with the supplier to re-plan the CFA's implementation for 10th December 2014.
- 3.6 **Aerial Ladder Platform (ALP) Replacement Project** – a decision was made to purchase one Scania based three axle Angloco Bronto 32RLER Aerial Ladder Platform. The finished product will be delivered in February 2015. Internal training and stowage solutions will then be completed prior to the ALP being operationally available from June 2015.
- 3.7 **Premises Information Improvement Project** – The project plans to introduce improved business processes and deliver the vision of a single portal for access to all premises, location and risk information. An exception report was approved at the Senior Management Team (SMT) in October 2014 resetting expectations in relation to future delivery dates. The feasibility report will now be presented at the end of March 2015. The Open Wings upgrade took place on 9th October 2014. Process improvements will now be progressed along with the GMS to CFRMIS integration work which is all planned to be completed by the end of quarter one 2015.
- 3.8 **SharePoint Infrastructure Architecture and Taxonomy Project** – The Project Initiation Document (PID) was approved by SMT in September 2014 allowing the discovery phase to be undertaken.

Major Changes on Project Deliverables

- 3.9 None.

Project Summaries

3.10 **Appendices 1 to 8** provide a summary of each project.

4. Report Implications / Impact

4.1 *Legal (including crime and disorder)*

Legal issues are dealt with within each project.

4.2 *Financial (including value for money, benefits and efficiencies)*

Financial issues are dealt with within each project.

4.3 *Risk (including corporate and operational, health and safety and any impact on the continuity of service delivery)*

Each project has its own risk register. Highlighted in the following paragraphs are any risks and issues of significance which are appropriate to bring to the Committee's attention.

None.

4.4 *Staff, Service Users and Stakeholders (including the Equality Impact Assessment)*

None.

4.5 *Environmental*

In all of its construction projects the CFA is aiming for a BREEAM rating of 'very good'. Ecological studies are required to be undertaken as part of the planning process and due regard is given to the protection of wildlife and habitats.

4.6 *Impact upon Our Plan Objectives*

These projects are designed to assist the CFA meeting all of the objectives.

5. Recommendations

The Overview and Scrutiny Committee is asked to note the report.

6. Background Papers

None.

7. Appendices

1. Organisational Change Project
2. Birstall HQ and Fire Station

3. Castle Donington Development Project
4. Operational Improvement Project
5. Control and Mobilisation Improvement Project
6. Aerial Ladder Platform Replacement Project
7. Premises Information Improvement Project
8. SharePoint Infrastructure Architecture and Taxonomy Project