

Minutes of a meeting of the Leicester, Leicestershire and Rutland Combined Fire Authority, held at the Leicestershire Fire and Rescue Service Headquarters on Wednesday 25th June 2014.

PRESENT

Cllr D Bajaj	Mr K Coles CC
Cllr S Barton	Cllr S Corrall (Chair)
Cllr C Bhatti (left 15:10)	Mr P Lewis CC
Cllr K Bool	Mr B Liquorish CC
Mr S Bray CC	Ms B Newton CC
Cllr A Byrne	Mrs C Radford CC (Vice Chair)
Mr M Charlesworth CC	Mr M Wyatt CC

OFFICERS

Mr D Webb	Chief Fire and Rescue Officer
Mr R Chandler	Deputy Chief Fire and Rescue Officer
Mr S Lunn	Director of Community Services
Mr T Peel	Treasurer and Director of Finance and Corporate Services
Mr M Andrew	Head of HR, Planning and Performance
Mr R Hall	Temp Area Manager – Occupational Change Programme
Mr G Goodman	Solicitor and Monitoring Officer
Mrs J Green	Member Services Co-ordinator

1. Election of Chair

The Solicitor and Monitoring Officer invited nominations for the position of Chair.

It was moved by Ms B Newton CC and seconded by Mrs C Radford CC that Cllr S Corrall be elected Chair of the Combined Fire Authority (CFA).

There being no other nominations, the Solicitor and Monitoring Officer declared Cllr Corrall elected as Chair of the CFA for the period until the CFA's Annual Meeting in 2015.

Cllr S Corrall – in the Chair

2. Election of Vice Chair

It was moved by Mr B Liquorish CC and seconded by Ms B Newton CC that Mrs C Radford CC be elected Vice Chair of the CFA.

There being no other nominations, the Chair declared Mrs Radford CC elected as Vice Chair of the CFA for the period until the CFA's Annual Meeting in 2015.

3. Apologies for absence

Apologies were received from Mr J Coxon CC, Mrs J Fox CC and Mr O O'Shea CC.

4. To receive declarations by members of interests in respect of items on this Agenda

None.

5. Urgent Business

None.

6. Public Participation

None.

7. Chairman's announcements

The Chair asked all Members to return their completed Declaration of Interest forms for 2014/15 to the Solicitor and Monitoring Officer as soon as possible.

The Deputy Chief Fire and Rescue Officer (DCFO) provided the CFA with an update on the closure of Moira Fire and Rescue Station. The CFA wished to express its recognition to all Staff of Moira Fire and Rescue Station for their loyal service and hard work.

8. To confirm the minutes of the meeting of the Combined Fire Authority held on 12th February 2014 as a correct record.

RESOLVED:

The CFA confirmed the minutes of the meeting of the CFA on 12th February 2014 as a correct record.

9. CFA Rules of Procedure Rule 9 – Member Questions

None.

10. To consider the Minutes of the Policy Committee Meetings held on 5th March 2014 and 7th May 2014

RESOLVED:

The CFA noted the Minutes of the Policy Committee Meetings held on 5th March 2014 and 7th May 2014.

11. To consider the Minutes of the Overview and Scrutiny Committee Meetings held on 26th March 2014 and 28th May 2014

RESOLVED:

The CFA noted the Minutes of the Overview and Scrutiny Committee Meetings held on 26th March 2014 and 28th May 2014.

12. Membership, Nominations and Appointments

The Solicitor and Monitoring Officer presented his report asking for Members to serve on the CFA's Committees and other bodies, outside organisations and to undertake specific roles.

RESOLVED:

The CFA agreed the following nominations and appointments for 2014/15:

- a) **Chair of Overview and Scrutiny Committee** - Mr S Bray CC
- b) **Policy Committee – 3 Conservative, 3 Labour, 1 Liberal Democrat**
Cllr Corrall (Chair), Cllr Bhatti, Cllr Bool, Mr B Liquorish, Ms Newton CC, Mrs Radford CC and Mr M Wyatt CC.
- c) **Overview and Scrutiny Committee – 5 Conservative, 3 Labour, 2 Liberal Democrat**
Mr Bray CC (Chair), Cllr Bajaj, Cllr Barton, Cllr Byrne, Mr M Charlesworth CC, Mr Coles CC, Mr J Coxon CC, Mrs Fox CC, Mr P Lewis CC and Mr O'Shea CC.
- d) **Joint Consultative Committee**
Cllr Corrall, Mrs Radford CC and Mr Wyatt CC.
- e) **CFO's Performance Review Panel / Directors' Forum**
Cllr Corrall, Mrs Radford CC and Mr Wyatt CC.
- f) **Risk Management Champion 2014/15** - Mrs C Radford CC
- g) **Equality Champion 2014/15** - Cllr S Barton.
- h) **Carbon Management Champion 2014/15** - Mrs C Radford.

i) **Member Representation on Partnerships**

Partnership	Appointee for 2014/15
Leicestershire Community Safety Strategic Board	Cllr S Corrall
Leicester Partnership	Cllr S Barton
Rutland LSP and CSP	Cllr K Bool
Blaby and Hinckley and Bosworth CSP	Mr O O'Shea CC
Charnwood CSP	Mrs C Radford CC
Harborough CSP	Mr B Liquorish CC
Melton CSP	Mr P Lewis CC
NW Leicestershire CSP	Mr M Wyatt CC
Oadby and Wigston CSP	Mr M Charlesworth CC

j) **Local Government Association Fire Forum**

Cllr S Corrall.

k) **LGA General Assembly and Conference**

Representatives being the Chair (with the Vice Chair as the substitute) and one representative from each Group.

13. Annual Report of the Overview and Scrutiny Committee 2013/14

The Solicitor and Monitoring Officer presented the CFA with the Annual Report of the Overview and Scrutiny Committee for 2013/14.

Cllr Bray wished to thank Officers for their support and confirmed all suggestions for future Agenda items would be welcomed.

RESOLVED:

The CFA noted the Annual Report of the Overview and Scrutiny Committee.

14. Corporate Planning 2015 - 2020

The DCFO presented this report seeking approval for the creation of one five year plan, incorporating both the corporate Our Plan and the Integrated Risk Management Plan (IRMP) from 2015. An additional interim document was presented for approval ahead of publication providing details of our actions and targets for the current year, 2014/15.

RESOLVED:

The CFA:

- a) Approved the creation of one overall Plan for 2015-20, structured as set out in 3.3 of the report.
- b) Noted the creation of five strategies that will both inform and deliver the proposed plan and objectives, as referred in 3.5.
- c) Approved the publication of the interim document attached as the Appendix, as an updated plan and performance indicator targets for 2014/15.

15. Community Safety Strategy 2014-17

The Director of Community Safety presented this report to the CFA seeking its approval for the Community Safety Strategy 2014-17 ahead of its publication.

RESOLVED:

The CFA approved the revised Community Safety Strategy 2014-17 prior to publication.

16. Voluntary Redundancy Policy

The Head of HR, Planning and Performance presented this report seeking approval for a Voluntary Redundancy (VR) Policy.

RESOLVED:

The CFA approved the proposed Voluntary Redundancy Policy subject to consultation with the Representative Bodies.

17. Final Outturn 2013/14

The Treasurer presented this report informing the CFA of the final Capital and Revenue outturn figures for 2013/14. The report also put forward recommendations to be considered along with providing information on the Treasury Management activities undertaken in the financial year 2013/14.

RESOLVED:

The CFA:

- a) Noted the capital and revenue final outturn position for 2013/14.
- b) Agreed the revenue carry forward proposals totalling £455,034.
- c) Agreed the transfer of £205,908 to earmarked reserves for replacement Area Managers' cars, creation of a contingency for the Emergency Services Mobile Communications Programme (ESMCP), an increase to the Mutual Insurance Reserve and reimbursement to the Retained Part Time Workers reserve; the transfer of £17,836 from earmarked reserves for arson prevention activities.
- d) Agreed the transfer of £689,535 to the General Reserve.

- e) Agreed the capital carry forward proposals totalling £4,359,519.
- f) Noted the treasury management performance for 2013/14.

18. Fire Brigades Union Facilities Time

The DCFO presented this report bringing to the attention of the CFA a request from the Fire Brigades Union (FBU) to seek its approval for a recommended course of action.

The CFA requested that a mid-term progress update be presented to a future meeting.

RESOLVED:

The CFA:

- a) Approved a facilities and time off arrangement in line with the recommendations in section 3.4 and 3.5 of the report for consultation with the FBU.
- b) Authorised the Chief Fire and Rescue Officer to enter a formal agreement with the FBU, following such consultation for a period up to 31st March 2015.

19. Date of Next Meeting

This was confirmed as Thursday, 25th September 2014.

20. RESOLVED:

To exclude the public for consideration of the following items which are exempt under Part 1, paragraph 4 and paragraph 3 of Schedule 12A to the Local Government Act 1972 respectively and in accordance with Part 2, paragraph 10 of Schedule 12A to the Local Government Act 1972 on the grounds that the public interest in the items remaining confidential outweighs the public interest in disclosure as the CFA is entitled to discuss these matters on a private basis before the outcomes are disseminated further.

21. Exempt Item: Organisational Change Project

The Chief Fire and Rescue Officer (CFO) presented this report to update the CFA on the Organisational Change Project (OCP), seeking its approval to commence implementation of options to assist in presenting a balanced budget over the next 5 years.

The CFA requested that the Overview and Scrutiny Committee be presented with all items associated with the OCP that will be presented for consultation.

RESOLVED:

Following a vote on each proposal in the report the CFA approved:

- a) The commencement of the consultation process for the termination of the current catering provision at all existing locations resulting in the compulsory redundancy of up to 10 catering staff.
The CFA voted: 11 Votes For and 1 Against.
- b) The implementation of switch crewing of the Aerial Ladder Platform currently located at Central Fire and Rescue Station.
The CFA voted: 10 Votes For with 2 Abstentions (Mr Coles CC asked for his name to be recorded as abstaining)..
- c) The exploration of a future Fire Control merger with Nottinghamshire and City of Nottingham Fire Authority.
The CFA voted: 9 Votes For, 1 Against with 2 Abstentions.
- d) The list of remaining options in Table 3 to enable SMT to fully develop and explore options further.
The CFA voted: 6 Votes For and 6 Against. The Chair used his casting vote For the proposal.
- e) The suspension of the introduction of DCP to Market Harborough and Lutterworth Fire and Rescue Stations.
The CFA voted: 11 Votes For and 1 Against.
- f) To consult on a referendum of a £5 or £10 increase in Council Tax.
The CFA voted: 10 Votes For and 1 Vote Against and 1 Abstention.

22. Exempt Item: Pensions – Directors’ Pay – Proposed New 3 Year Pay Deal

The Solicitor and Monitoring Officer presented this report setting out a proposed new 3 year pay deal for the Directors for approval.

RESOLVED:

Following a vote the CFA:

- a) Approved the agreement reached on Directors’ Pay as set out in paragraph 3.5 of the report.
- b) Authorised the Solicitor and Monitoring Officer to update the Pay Policy Statement 2014/15 to reflect the CFA’s decision.

The CFA voted: 10 Votes For with 1 Against and 1 Abstention.

**25th June 2014
14:00 – 16:40**

CHAIRMAN