

LEICESTERSHIRE

FIRE and RESCUE SERVICE

Status of Report: Public Agenda Item: 9

Meeting: Policy Committee
Date: 27th August 2014
Subject: Financial Budget Monitoring as at 31st July 2014
Report by: The Treasurer
Author: Philippa Brown (Accountant) and Adam Stretton (Head of Finance)
For: Decision

1. Purpose

As part of the Combined Fire Authority's (CFA) Corporate Governance arrangements a financial monitoring report is submitted to the Policy Committee every time it meets. This report covers the capital and revenue budgets for the current position relating to Financial Period 4, which ended on 31st July 2014. Project issues are taken elsewhere in the agenda.

2. Executive Summary

- 2.1 The CFA agreed the revenue and capital budgets for 2014/15 at its meeting on 12th February 2014. Since then the following changes have been made:
- The Policy Committee at its meeting on 7th May 2014 agreed to increase the Capital Programme by a further £125,000 to reflect works to the heating system at Western Station. The amount to be funded through a Revenue Contribution to Capital Outlay (RCCO) from the Repairs and Maintenance budget.
 - Revenue (£455,034) and Capital (£4,359,519) carry forwards from 2013/14 were agreed by the CFA on 25th June 2014. The carry forwards are included in the appendices to this report.
- 2.2 This report indicates the current financial position compared against the updated 2014/15 Revenue Estimate. The report also indicates the current financial position compared against the 2014/15 Capital Programme.
- 2.3 The funding changes within the 2012 Local Government Finance Act continue to be implemented in 2014/15. The Billing Authorities issued Council Tax bills in late March / early April 2014 and three payments for 2014/15 (£6,208,494 in total) have now been received from the nine Billing Authorities. This includes payments in respect of Non Domestic Rates (NDR) from each of these Authorities. The

Department of Communities and Local Government (DCLG) has now made five payments in respect of the CFA's Revenue Support Grant for 2014/15 (£6,795,518 in total).

3. Report Detail

Capital Programme

- 3.1 **Appendix 1** is a detailed summary of the Capital Programme showing actual expenditure and commitments that occurred to Period 4, compared to the latest approved estimate. The CFA at its meeting on 25th June 2014 agreed to increase the 2014/15 Capital Programme by £4,359,519 as carry forwards from 2013/14.

Whilst this report provides a financial overview of the Capital Programme as a whole, variance analysis for capital items that are part of the Corporate Infrastructure and Efficiency Projects are reported elsewhere on the Policy Committee agenda.

The final accounts are awaited for the completed works at Hinckley and Coalville Stations. It is anticipated that there will be an underspend for the development at Hinckley and that Coalville will come in within budget.

The full potential and requirement for automated archiving of the SharePoint upgrade project will now be determined as part of a separate future project. The related capital budget of £13,150 will underspend in this financial year.

Appendix 1 indicates a forecast underspend for all projects of £237,106. The remaining capital items with progress to report are set out in the following paragraphs.

- 3.2 The final agreed accounts are awaited for the completed remodeling work at Shepshed Station. It is anticipated that the costs will be within budget.
- 3.3 The Senior Management Team (SMT) agreed that the provision of an Urban Search and Rescue (USAR) Training Rig at Southern Station was not required. The majority of the funding for the project was through Section 31 grant provided by DCLG and goes back to 2007/08. Initial discussions with DCLG suggest that the remaining sum of unused grant (£185,284) would be repayable. However, there is potential that some related capital expenditure may be eligible and proposals on these are being drafted.
- 3.4 The budgeted capital receipts of £269,500, included £250,000 for the sale of Moira Station and £19,500 for the sale of operational equipment (telemetry boards). Moira Station will be sold on the open market and arrangements to do this are currently being made. Income of £16,250 has been received for the sale of the telemetry boards. During the first quarter of the year, the sale of five appliances has generated additional capital receipts of £117,000. This figure is likely to increase as further appliances will be available for sale later in the year.
- 3.5 It is proposed that the 2014/15 Capital Programme is increased by a further £125,000 to support planned works at Eastern Station. This is for an extension to the current building for a storage facility for Protected Personal Equipment (PPE). Planning permission for this has been granted but this permission expires in

November 2014. It is proposed that these works are funded by RCCO from the revenue Repairs and Maintenance Budget.

Revenue Budget

- 3.6 **Appendix 2** is a detailed summary of the revenue budget showing the current position for actual expenditure and commitments as at the end of Period 4. The budget figures have been updated to reflect the budget carry forwards agreed by the CFA on 25th June 2014.

This appendix includes all revenue income and expenditure attributable to the CFA. The net expenditure shown in Column 4 is the total of actual expenditure and income including commitments for orders placed but invoices not paid. This only works when official orders for realistic costs are raised.

The profile budget in column 5 provides a snapshot of where expenditure should be for the period. In the majority of cases this reflects each budget divided into equal twelfths over the financial year.

The variance to profile column represents the difference between actual expenditure to date and the budget profile. Negative figures show that the actual is underspending to the profile and positive figures provide an indication of potential overspend.

The final forecast variance column reflects savings identified i) through the work to date on the Organisational Change Project (OCP) (£263,218) and ii) further anticipated variances (£113,160) as outlined in Paragraph 3.13 below.

This assumes that any over establishment costs generated in 2014/15 will be offset by existing reserves.

- 3.7 **Appendix 3** is a summarised report of Appendix 2 but provides financial summaries for each Directorate. Work is ongoing to allocate, traditionally centrally held budgets, to their relevant cost centre points of expenditure.
- 3.8 **Appendix 4** is the information that was presented to the CFA in February 2014 detailing the growth and savings for 2014/15.
- 3.9 **Appendix 5** is the information agreed by the CFA in June 2014 in respect of carry forwards from 2013/14.
- 3.10 **Appendix 6** shows the interest earned on surplus balances during the period April to July 2014.
- 3.11 **Appendix 7** shows graphically how the CFA performed on investments against base rate. The highest rate achieved was just under 0.71% (when the balance was £5.285m on 1st July 2014); the lowest was just under 0.50% (11th - 13th April 2013, when the balance was £8.777m).

The Bank of England base rate has been unchanged at 0.5% since 5th March 2009. A comparison has also been included on rates achieved by NatWest's Money Market Fund during the period.

The CFA has an underlying need to borrow to fund capital expenditure but long term borrowing has not yet been necessary in 2014/15. It was necessary for

temporary cash flow purposes, to take a temporary loan of £1 million from North Yorkshire County Council from 30th June to 28th July at a rate of 0.44% to fund a temporary shortfall in funds.

3.12 Organisational Change Project (OCP) (£263,218 saving):

The table below identifies the net savings (both permanent and temporary) identified as part the OCP in 2014/15. This includes additional expenditure required to meet the redundancy costs of the catering staff and the Integrated Risk Management Plan (IRMP) consultation exercise.

EFFICIENCY SAVINGS 2014/15	£
Support Staff Review – Disestablishment of post and Reduced Hours within Occupational Health	-14,400
Disestablishment of Service Catering Staff	-93,775
Reduction to the Repairs and Maintenance Budget	-100,000
Reduction in the Provision of Buffets	-25,420
Reduction in the Conference Budget	-9,210
Reduction in Car Leasing costs for Officers cars	-7,120
TOTAL PERMANENT SAVINGS	-249,925
Operational Vacancy Training and Development	-39,525
Operational Vacancy Resilience Team	-46,068
TOTAL TEMPORARY SAVINGS	-85,593
ADDITIONAL COSTS 2014/15	
Catering Staff redundancy costs and pension strain	40,000
IRMP Consultation costs	32,300
TOTAL ADDITIONAL COSTS	72,300
NET EFFICIENCY SAVINGS 2014/15	-263,218

It is proposed that the net efficiency savings of £263,218 are vired to the General Reserve to provide additional transition funding against future budget reductions.

3.13 Direct Employees' Expenses are shown within Appendix 2 as one line. A

breakdown of these costs into employee headings is as shown in the table below:

Cipfa Description	Annual Budget	Actual YTD	Commit	Net Expend	Profile Budget	Profile Variance	Forecast Variance
	£	£	£	£	£	£	£
Administration and Clerical	4,616,130	1,486,164	-	1,486,164	1,641,970	-155,806	-29,400
Chief Officers	401,670	129,945	-	129,945	133,890	-3,945	-
Firefighters	18,888,910	6,191,241	-	6,191,241	6,264,798	-73,557	-135,303
Control	1,134,540	348,833	-	348,833	376,071	-27,238	-27,000
Retained	2,278,890	456,972	-	456,972	501,356	-44,384	-48,450
Cooks	181,660	66,459	-	66,459	60,553	5,906	-51,630
Manual	235,220	73,758	-	73,758	78,407	-4,649	-
Nursing	32,810	11,018	896	11,914	10,937	977	-
Direct Employee Expenses	27,769,830	8,764,390	896	8,765,286	9,067,982	-302,696	-291,783
Indirect Employee Expenses	771,510	188,444	121,092	309,536	356,935	-47,399	-2,145
Pension	160,420	25,687	22,278	47,965	52,267	-4,302	-
Total Employee Costs	28,701,760	8,978,521	144,266	9,122,787	9,477,184	-354,397	-293,928

An analysis of the significant variations to profile (above £10,000) for each of the identified areas in paragraph 3.6 between the July forecast and the **revenue** budget are detailed below:

Direct Employee Expenses (£302,696 underspend)

Appendix 2 indicates a forecast year-end underspend variance of £291,783. Of this, £153,768 relates to the OCP as shown in the table in paragraph 3.12. Other expected variances include savings of £15,000 admin pay for reduction in establishment in the Planning and Performance section, £30,000 for reduced operational overtime costs following industrial action, £19,710 for an operational vacancy in workforce development, £27,000 for a Group Manager vacancy in Control and £74,400 for Moira retained following the closure of the station. These savings are offset by £25,950 redundancy costs for Moira.

Other variances noted include admin pay profile underspends in Safer Neighbourhoods (£33,000), Community Safety Educators (£46,000) and Financial

Accountancy (£31,000). Some of these underspends are offset by the covering of posts by agency staff £23,000.

Indirect Employee Expenses (£47,399 underspend)

Training (£42,124 underspend)

The underspend mainly relates to training for the Tri-Service Fire Control Project where the expenditure has not been charged to date.

Premises Expenses £125,073 overspend

Repairs, Alterations and Maintenance of Buildings (£156,076 overspend)

Levels of commitments appear high for this stage in the year although it is anticipated that this will be within budget at the end of the year.

Energy Costs (£43,108 underspend)

Invoices compared to profile are low, possibly due to the mild spring.

Business Rates (£39,594 overspend)

Refunds and cessation of rates direct debits are awaited for the properties which were vacated last year (£10,000). The recently refurbished buildings at Coalville, Oakham and Melton Stations are attracting higher rates than prior to the building works. The forecast variance indicates a £72,000 overspend to reflect these changes.

Cleaning and Domestic Supplies (£27,582 underspend)

To date only one of the cleaning contracts monthly charges have been paid. Some annual charges have been passed but the total of these do not match the anticipated budget profile. The contract amounts will be reviewed and any changes will be included at revised estimate stage.

Transport-Related Expenses £356,745 overspend

Direct Transport Cost (£440,910 overspend)

New officers vehicles have been ordered, but not yet received or paid for. Once payment has been made, these vehicles will be subject to a sale and leaseback arrangement, which will cancel out all expenditure on this budget head.

Recharges (£75,374 underspend)

Lease payments do not occur at regular intervals throughout the year and it appears that the budget profile is not matching expenditure. This will be reviewed and corrected if necessary. No major variance is anticipated.

Supplies and Services (£66,456 underspend)

Equipment, Furniture and Materials (£37,745 overspend)

Operational equipment shows a profile underspend of £57,675. This is mainly due to expected expenditure of £80,000 for the red-kite scanners which has not yet occurred. Six Masterwash Scrubbers/Dryers have been purchased (£11,970), and these will be met by budget virement from the repairs and maintenance budget. Hydrant orders totaling £59,889 have been placed. It is unlikely that many, if any of these will be charged, based on the history of this budget.

Clothes, Uniforms and Laundry (£181,267 overspend)

This reflects that an order has been raised for the full year's value of the new Ballyclare contract. The £45,000 underspend forecast variance reflects that the intended new breathable tunic remains on trial and has not been added to the main contract.

Printing, Stationery and General Office Expenses (£20,393 underspend)

This is mainly due to a credit received for printing costs of £17,621.

Services (£59,311 underspend)

This mainly relates to Cross Border Agreements (£63,477). Prior year accruals for invoices not received have been reversed in the current financial year, causing this variance. This will be resolved by the end of this financial year. The forecast variance overspend of £27,800 relates to consultancy costs for the forthcoming IRMP consultation.

Communications and Computing (£212,013 underspend)

This is mainly due to Firelink Contract Charges (£152,292) where no bills have been paid for this year, and accruals for 2 months made in the last financial year have not been paid yet. It is anticipated that this heading will be spent.

Miscellaneous expenses (£10,433 overspend)

This is mainly due to a profile budget error on Regional Management Board (£33,127). This is offset by expenditure for the regional dog investigation unit being later than anticipated.

The expenses forecast variance underspend of £14,630 relates to reduced hospitality and conference budgets.

Income £160,022 overspend

This is mainly due to the delayed receipt of Princes Trust income.

Capital Financing Costs £80,790 underspend

It is anticipated that the borrowing requirements in year to fund the capital programme can be delayed due to positive cash-flow. An estimation of the likely underspend will be undertaken for the next report.

- 3.14 A review of **growth and savings** (Appendix 4) has enabled an updated position on current spend forecasts for 2014/15 and 2015/16 as a comparison to the original growth figures presented to the CFA as part of the 2014-17 Medium Term Financial Plan on 12th February 2014. Columns 4 and 5 show the updated forecast financial position with any resulting variances shown in column 6.

Forecast underspend variance of £48,500 is anticipated which is mainly due to the PPE breathable fire tunic as outlined in paragraph 3.13.

- 3.15 **Carry forwards** have been reviewed and are shown in Appendix 5. Column 5 represents the total actual and committed expenditure at July 2014 and column (6) shows the amount of carry forward remaining to be spent. It is noted that as these were approved by the CFA in June 2014, many budgets have incurred little or no expenditure up to the end of July 2014.

There are no significant variations to report at this time.

4. Report Implications / Impact

4.1 *Legal (including crime and disorder)*

None.

4.2 *Financial (including value for money, benefits and efficiencies)*

These are included in the main body of the report.

4.3 *Risk (including corporate and operational, health and safety and any impact on the continuity of service delivery)*

It is important to be aware of how the budget is progressing as it enables early action to be taken to address any issues that arise. For example, it is easier to manage a potential overspend if it is identified early and any corrective action will be less harsh than if late action was required. Also, if a budget is going to be underspent, it allows consideration to be given to either accelerating progress, virement proposals or seeking CFA approval to carry forward resources into future years.

4.4 *Staff, Service Users and Stakeholders (including the Equality Impact Assessment)*

Employee costs account for 72.3% of the CFA's updated budget for 2014/15, with a further 1.8% being spent on indirect employee expenses. If any restrictions were enforced as a result of planning efficiencies this would probably have to impact upon these budgets.

4.5 *Environmental*

None.

4.6 *Impact upon Our Plan Objectives*

The Medium Term Financial Plan is constructed with reference to Our Plan. Any variation in levels of funding or expenditure has the potential to impact on delivery of Our Plan. Conversely, any delays or changes to the projects within Our Plan can impact on the achievement of efficiencies and adherence to budgets.

5. Recommendations

The Policy Committee is asked to:

- a) Note the budget position as at the end of July 2014.
- b) Note the review of growth and savings as at the end of July 2014.
- c) Note the review of carry forwards as at the end of July 2014.

- d) Note the treasury management position as at the end of July 2014.
- e) Agree the addition of £125,000 to the 2014/15 Capital Programme for works at Eastern Station as set out in Paragraph 3.5.
- f) Agree the virement of £263,218 to the General Reserve for efficiency savings identified through the Organisational Change Project as outlined in paragraph 3.12.

6. Background Papers

- a) Medium Term Financial Plan 2014-17 (CFA Report - 12th February 2014)
- b) Final Outturn 2013/14 (CFA Report - 25th June 2013)

7. Appendices

1. Capital Programme Financial Summary as at 31st July 2014
2. Detailed Revenue Budget Monitoring as at 31st July 2014
3. Revenue Budget Monitoring summary by Directorate as to 31st July 2014
4. Growth and Savings as at 31st July 2014
5. Carry Forwards from 2013/14 to 2014/15
6. Interest earned on surplus balances April to July 2014
7. Interest on surplus balances - April to July 2014 (graphical presentation)

CAPITAL PROGRAMME EXPENDITURE TO BUDGET 2014-15

SCHEME	PARA REF	CFA 12.02.14 ORIGINAL PROGRAMME 2014-15 £	CFA 25.06.14 AGREED CARRY FORWARD £	POLICY 07.05.14 AGREED REVISIONS £	UPDATED CAPITAL PROGRAMME FOR 2014-15 £	ACTUAL SPEND AND COMMITMENTS TO JULY 14 £	FORECAST 2014-15 £	VARIANCE £
PROJECTS								
Vehicles:								
Aerial Ladder Platform		429,432	217,461		646,893	123,165	646,893	0
Property:								
Hinckley Station Day Crewing Plus Refurbishment	3.1	0	517,233		517,233	106,226	517,233	0
Hinckley Station Refurbishment Phase 2	3.1	0	15,261		15,261	0	15,261	0
Coalville Station Day Crewing Plus Refurbishment	3.1	0	1,148,632		1,148,632	908,015	1,148,632	0
New Birstall Day Crewing Plus Fire Station		0	63,599		63,599	0	63,599	0
New Birstall Headquarters		0	199,647		199,647	1,615	199,647	0
New Birstall HQ - Control relocation / System Decommission		0	29,986		29,986	300	29,986	0
New Castle Donington Day Crewing Plus Fire Station		2,500,000	638,267		3,138,267	671,941	3,138,267	0
IT and Equipment:								
Tri-Service Fire Control		0	1,166,691		1,166,691	0	1,166,691	0
Fire Control Enabling Works (Southern)		0	83,887		83,887	5,346	83,887	0
SharePoint Upgrade - Archiving	3.1	0	13,150		13,150	0	0	-13,150
OTHER CAPITAL PROGRAMME								
Property:								
Remodelling of Shepshed Station	3.2	0	38,504		38,504	22,696	38,504	0
USAR Training Rig	3.3	223,956	0		223,956	0	0	-223,956
Replacement Heating System at Western Station				125,000	125,000	54,348	125,000	0
IT and Equipment:								
Technology Developments		39,050	227,201		266,251	10,900	266,251	0
SharePoint Taxonomy		5,000			5,000	0	5,000	0
ICT Gazetteer Integration		5,950			5,950	0	5,950	0
Operational Equipment - Defibrillators		100,000			100,000	29,300	100,000	0
Operational Equipment - Telemetry Boards		85,650			85,650	85,644	85,650	0
Other:								
Capitalisation of Consortium Insurance Company		100,000			100,000	0	100,000	0
TOTALS		3,489,038	4,359,519	125,000	7,973,557	2,019,496	7,736,451	-237,106

Funded by:

DCLG Capital Grant	1,048,713	0		1,048,713	1,048,713	1,048,713	0
DCLG Fire Control Grant	0	1,166,691		1,166,691	0	1,166,691	0
DCLG USAR Grant	185,284	0		185,284	0	0	-185,284
Revenue Contribution to Capital Outlay (RCCO)	38,672	38,504	125,000	202,176	77,044	163,504	-38,672
Capital Receipts	269,500	0		269,500	133,250	408,250	138,750
Finance Lease	429,432	217,461		646,893	123,165	646,893	0
Prudential Borrowing	1,517,437	2,936,863		4,454,300	637,324	4,302,400	-151,900
	3,489,038	4,359,519	125,000	7,973,557	2,019,496	7,736,451	-237,106

Appendix 2

Budget Monitoring Report for Period to the 31st July 2014

Cipfa Description	Annual Budget	Actual YTD	Commitments	Net Expenditure	Profile Budget	Variance to Profile	Forecast Variance
	£	£	£	£	£	£	£
Direct Employee Expenses	27,769,830	8,764,390	896	8,765,286	9,067,982	-302,696	-291,783
Indirect Employee Expenses	771,510	188,444	121,092	309,536	356,935	-47,399	-2,145
Pension	160,420	25,687	22,278	47,965	52,267	-4,302	
Employees	28,701,760	8,978,521	144,266	9,122,787	9,477,184	-354,397	-293,928
Repairs Alterations and Maintenance of Buildings	788,430	202,995	129,122	332,117	176,041	156,076	-100,000
Energy Costs	418,940	61,336	-	61,336	104,444	-43,108	
Rents	43,550	4,805	3,860	8,665	13,357	-4,692	
Rates	613,920	286,839	-	286,839	247,245	39,594	72,000
Water	60,320	12,707	780	13,487	20,107	-6,620	
Fixture and Fittings	17,100	5,180	1,533	6,713	5,693	1,020	
Apportionment of Expenses of Operational Buildings	10,350	-	-	-	-	-	
Cleaning and Domestic Supplies	241,790	39,270	1,764	41,034	68,616	-27,582	
Grounds Maintenance Costs	6,410	6,782	149	6,931	2,137	4,794	
Premises Insurance	36,360	20,128	-	20,128	17,877	2,251	
Refuse Collection	32,890	10,814	748	11,562	8,222	3,340	
Premises-Related Expenditure	2,270,060	650,856	137,956	788,812	663,739	125,073	-28,000
Direct Transport Cost	811,930	210,917	500,636	711,553	270,643	440,910	
Recharges	233,380	105,285	1	105,286	180,660	-75,374	-7,120
Public Transport	30,460	9,097	-	9,097	7,323	1,774	
Transport Insurance	146,860	85,668	-	85,668	86,758	-1,090	
Car Allowances	114,870	18,880	-	18,880	28,355	-9,475	
Transport-Related Expenditure	1,337,500	429,847	500,637	930,484	573,739	356,745	-7,120
Equipment Furniture and Materials	717,680	196,446	122,298	318,744	280,999	37,745	
Catering	61,630	18,959	3,423	22,382	20,543	1,839	-20,000
Clothes Uniforms and Laundry	619,980	98,228	249,730	347,958	166,691	181,267	-45,000
Printing Stationery and General Office Expenses	76,670	4,424	1,938	6,362	29,556	-23,194	
Services	238,260	-17,448	8,224	-9,224	50,087	-59,311	27,800
Communications and Computing Expenses	1,375,800	400,184	31,917	432,101	644,114	-212,013	4,500
Grants and Subscriptions	87,090	11,794	12,786	24,580	25,159	-579	-14,630
Miscellaneous Expenses	84,290	64,833	10,301	75,134	77,777	-2,643	
	130,900	21,790	-	21,790	11,357	10,433	
Supplies & Services	3,392,300	799,210	440,617	1,239,827	1,306,283	-66,456	-47,330
Other Local Authorities	50,000	7,553	-	7,553	16,667	-9,114	
Third Party Payments	50,000	7,553	-	7,553	16,667	-9,114	-
Finance	71,700	19,278	-19,278	-	-10,427	10,427	
Property Management/Office Accommodation	-	-	-	-	3,422	-3,422	
Corporate Services	-	1,366	-	1,366	-	1,366	
Support Services	71,700	20,644	-19,278	1,366	-7,005	8,371	-
Government Grants	-11,816,487	-5,801,715	-	-5,801,715	-5,839,290	37,575	
Other Grants/Reimbursements and Contributions	-17,583,616	-6,208,406	-	-6,208,406	-5,245,405	-963,001	
Customer and Client Receipts	-8,638,714	-2,114,298	133,250	-1,981,048	-3,057,764	1,076,716	
Interest	-62,470	-6,885	-	-6,885	-15,617	8,732	
Income	-38,101,287	-14,131,304	133,250	-13,998,054	-14,158,076	160,022	-
Interest Payments	1,161,700	255,367	-35,322	220,045	514,415	-294,370	
Debt Management Expenses	1,116,267	158,883	-	158,883	-54,697	213,580	
Capital Financing Costs	2,277,967	414,250	-35,322	378,928	459,718	-80,790	-
	-	-2,830,423	1,302,126	-1,528,297	-1,667,751	139,454	-376,378

Budget Monitoring Report for Period 201504						
Cipfa Description	Annual Budget £	Actual YTD £	Commitments £	Net Expenditure £	Profile Budget £	Variance £
Organisational Development	7,077,050	1,822,161	1,038,845	2,861,006	2,571,734	289,272
Community Services	21,882,827	7,191,427	148,417	7,339,844	7,066,440	273,404
Finance and Corporate Services	-29,882,327	-12,191,927	110,645	-12,081,282	-11,677,619	-403,663
Head of Service	922,450	347,916	4,219	352,135	371,694	-19,559
	-	-2,830,423	1,302,126	-1,528,297	-1,667,751	139,454

GROWTH AND SAVINGS AS AT THE END OF JULY 2014

	(1)	(2)	(3)	(4)	(5)	(6)	
	ORIGINAL	ORIGINAL	Establishment	UPDATED	UPDATED	VARIANCE	NOTES
	2014/15	2015/16	Changes	2014/15	2015/16	2014/15	
	£	£		£	£	£	
2013/14 Growth and Savings:							
<u>Efficiencies</u>							
Day Crewing Plus Phase 1	-807,780	-138,300	-14.00	-807,780	-138,300	0	
Glenfield Headquarters Running Costs	-128,640	0	0.00	-128,640	0	0	
Rent and Running Costs Unit 6a	-58,300	0	0.00	-58,300	0	0	Lease finished on the 30th September 2013
Reduced Establishment Alp crewing at Hinckley	-152,020	0	-4.00	-152,020	0	0	
Disestablish Cook post at Oakham Station	-10,840	0	-1.00	-10,840	0	0	
Corporate stationery costs	-12,000	0	0.00	-12,000	0	0	
Corporate photocopying costs	-8,000	0	0.00	-8,000	0	0	
Disestablish administrative post at Occupational Health	-21,790	0	-1.00	-21,790	0	0	
Disestablish PA post in Corporate Services	-24,160	0	-1.00	-24,160	0	0	
Moir station devolved and estates costs	-4,360	-13,080	0.00	-4,360	-13,080	0	
	-1,227,890	-151,380	-21.00	-1,227,890	-151,380	0	
<u>Temporary Other Service Efficiencies</u>							
Chief Officer Pay	-89,950	89,950	0.00	-89,950	89,950	0	Already happened
Fire Training School Fire Service College	-70,000	70,000			70,000		
	-159,950	159,950	0.00	-89,950	159,950	0	
Total Savings	-1,387,840	8,570	-21.00	-1,317,840	8,570	0	
<u>Permanent Other Service Pressures/ Improvements</u>							
ICT Infrastructure (Wide Area Network/ Telephony)	100,000	0	0.00	100,000	0	0	
Fire Control Maintenance Costs	38,190	0	0.00	38,190	0	0	Cost of new Systel Tri-Service Control project, split between 3 participating CFA's.
LGPS Employer Contributions	40,530	40,540	0.00	40,530	40,540	0	The actuarial review in 2013 determined that a 1% increase would be needed for the next 3 years
PPE Breathable Fire Tunic	108,000	0	0.00	63,000	0	-45,000	To be added to the existing contract with Lion.
UKRO Challenge Teams	5,000	0	0.00	5,000	0	0	To re-invigorate the Service's participation in the UKRO challenge
ISAR (Training and PPE)	10,000	0	0.00	10,000	0	0	To undertake professional development of staff to maintain capability to participate in international search and rescue events
Workshops Apprentice	5,960	0	0.00	5,960	0	0	To continue with the post on an ongoing basis
Ground Rental at Castle Donington	14,000	0	0.00	10,500	0	-3,500	To meet the anticipated costs of building 97
Castle Donington Devolved budget and Estates Costs	120,280	0	0.00	120,280	0	0	To cover estimated running costs of the station and day crewing plus accommodation
	441,960	40,540	0.00	393,460	40,540	-48,500	
<u>Temporary Other Service Pressures / Improvements</u>							
Operational Support for the Tri-Service Control Project	8,440	-8,440	0.00	8,440	-8,440	0	To enable release of an Area Manager to provide operational support to the Tri-Service Fire Control Project
Council Tax District Administration Support	5,100	-5,100	0.00	5,100	-5,100	0	CFA contribution to Billing Authorities for temporary administrative support in setting up the new Council Tax schemes
Firefighter Pension Scheme Administration	5,000	-5,000	0.00	5,000	-5,000	0	
Mosaic contract for 2014-15	12,400	-12,400	0.00	12,400	-12,400	0	This is for the renewal of the contract from December 2014.
Birstall HQ Staff Travel Reimbursements	0	-59,940	0.00	0	-59,940	0	Agreed staff reimbursement for two years to meet additional travel costs to the new Birstall Headquarters
Contribution to Pension Fund	0	50,000	0.00	0	50,000	0	
	30,940	-40,880	0.00	30,940	-40,880	0	
Total Growth	472,900	-340	0.00	424,400	-340	-48,500	
Net Growth	-914,940	8,230	-21.00	-893,440	8,230	-48,500	

Carry Forwards from 2013-14 to the 2014-15 budget							
	(1)	(2)	(3)	(4)	(5)	(6)	
	Agreed			Other			
	Carry Fwd	Spent	Ordered	Commitments	Total	Variance	Update
	£	£	£	£	£	£	
Revenue:							
Repairs and Maintenance	84,150	0	84,150	0	84,150	0	Commitments from 2013-14
Hydrant Maintenance	3,110	0	3,110	0	3,110	0	Commitments from 2013-14
RCCO - Shepshed	38,504	22,696	0	15,808	38,504	0	Commitments from 2013-14
GIS Desktop Software	20,000	0	0	0	0	-20,000	To enable desktop presentation of incident data
Operational Equipment - Redkite Scanners	80,000	0	0	0	0	-80,000	To replace existing sets that are becoming worn and additionally functionality in light of the control project.
Operational Equipment - EASE Sets	13,040	0	0	0	0	-13,040	Smaller items of operational equipment requested by the Operational Improvement Group
Operational Equipment - other	31,070	0	0	0	0	-31,070	Smaller items of operational equipment requested by the Operational Improvement Group
Trial of National Cadets Units	18,000	0	0	0	0	-18,000	To support two trial National Cadets Units at Eastern and Western Stations
Agency Maternity Cover - Agesso Systems Administrator	20,000	8,760	0	11,240	20,000	0	post
Major Incident Room Information Systems	17,550	14,628	0	0	14,628	-2,922	To purchase a large information display system for the major incident room at Southern Station
Premises Improvement Project	24,410	0	0	0	0	-24,410	Work identified as part of the project
Sharepoint Development	17,000	0	0	0	0	-17,000	For consultants to work with the service to improve Sharepoint Information Architecture and Taxonomy
Fire Control Systems Training Costs	68,200	0	0	0	0	-68,200	To provide training on the Tri -Service Fire Control Project
Training LTS Thermal Imaging Cameras	20,000	0	0	0	0	-20,000	To provide two thermal imaging cameras to be used for training
TOTAL CARRY FORWARD	455,034	46,084	0	27,048	73,132	-294,642	

Revenue Monitoring Report

CLG 13/6/08
Journal out

CLG 28/7/08
Received in Advance
Received in year
Received in Advance
Carry forward

New Dimension Trainer
New Dimension PPE

New Dimension Accommodation
New Dimension Training

Sub Total New Dimension

Fire Prevention Grant

Change Co-ordinator RCC

Sub Total other revenue grant

TOTAL

New Dimension Main Grant

Sub Total New Dimension Grant

Transfer from Regional Grant

Capital grant adjustment on New Dimensions

TOTAL MAIN REVENUE GRANT 2006/07

Regional Funding (not in report)

Regional Project Team

Additional Regional Team
Regional Transition

Sub Total Regional Grant

Transfer to main revenue

TOTAL

Other Funding

Pensions Allowance

DCLG payment

Sub Total Pensions

Adjustment for Actual

TOTAL

Interest Earned on surplus balances - April - July 2014						
Date	Rate Received	Base Rate	MMF 1 Day	MMF 2 Day	Amount	Interest
	%	%			£	£
01/04/2014	0.51495	0.50	0.31	0.18	7,291,032.42	102.86
02/04/2014	0.51847	0.50	0.31	0.18	7,290,603.28	103.56
03/04/2014	0.51849	0.50	0.31	0.18	7,283,350.91	103.46
04/04/2014	0.51841	0.50	0.31	0.18	7,313,937.75	103.88
05/04/2014	0.51841	0.50	0.31	0.18	7,313,937.75	103.88
06/04/2014	0.51841	0.50	0.31	0.18	7,313,937.75	103.88
07/04/2014	0.52095	0.50	0.30	0.19	7,098,339.98	101.31
08/04/2014	0.52094	0.50	0.30	0.19	7,100,266.68	101.34
09/04/2014	0.52094	0.50	0.30	0.19	7,098,435.82	101.31
10/04/2014	0.49780	0.50	0.31	0.19	8,778,417.66	119.72
11/04/2014	0.49780	0.50	0.31	0.17	8,777,067.56	119.70
12/04/2014	0.49780	0.50	0.31	0.17	8,777,067.56	119.70
13/04/2014	0.49780	0.50	0.31	0.17	8,777,067.56	119.70
14/04/2014	0.49836	0.50	0.38	0.21	8,735,265.59	119.27
15/04/2014	0.49836	0.50	0.37	0.21	8,726,640.04	119.15
16/04/2014	0.49898	0.50	0.37	0.20	8,671,141.39	118.54
17/04/2014	0.51002	0.50	0.36	0.20	7,802,175.52	109.02
18/04/2014	0.51002	0.50	0.36	0.19	7,802,175.52	109.02
19/04/2014	0.51002	0.50	0.36	0.19	7,802,175.52	109.02
20/04/2014	0.51002	0.50	0.35	0.18	7,802,175.52	109.02
21/04/2014	0.51002	0.50	0.35	0.18	7,802,175.52	109.02
22/04/2014	0.52691	0.50	0.35	0.18	9,873,003.34	142.53
23/04/2014	0.52730	0.50	0.35	0.17	9,730,234.69	140.57
24/04/2014	0.52766	0.50	0.35	0.16	9,605,517.91	138.86
25/04/2014	0.52759	0.50	0.34	0.15	9,630,479.84	139.20
26/04/2014	0.52759	0.50	0.34	0.14	9,630,479.84	139.20
27/04/2014	0.52759	0.50	0.34	0.13	9,630,479.84	139.20
28/04/2014	0.52759	0.50	0.34	0.12	9,628,006.38	139.17
29/04/2014	0.52762	0.50	0.34	0.12	9,619,516.04	139.05
30/04/2014	0.50867	0.50	0.34	0.10	11,045,571.20	153.93
01/05/2014	0.51111	0.50	0.34	0.10	10,945,054.10	153.26
02/05/2014	0.51588	0.50	0.34	0.11	10,375,480.14	146.64
03/05/2014	0.51588	0.50	0.34	0.11	10,375,480.14	146.64
04/05/2014	0.51588	0.50	0.35	0.12	10,375,480.14	146.64
05/05/2014	0.51588	0.50	0.35	0.11	10,375,480.14	146.64
06/05/2014	0.51617	0.50	0.35	0.11	10,303,107.89	145.70
07/05/2014	0.51850	0.50	0.36	0.14	10,092,000.92	143.36
08/05/2014	0.52738	0.50	0.36	0.16	9,925,163.28	143.41
09/05/2014	0.52053	0.50	0.36	0.17	9,925,037.28	141.54
10/05/2014	0.52053	0.50	0.37	0.18	9,925,037.28	141.54
11/05/2014	0.52053	0.50	0.37	0.18	9,925,037.28	141.54
12/05/2014	0.52269	0.50	0.37	0.20	9,749,440.33	139.62
13/05/2014	0.52269	0.50	0.37	0.19	9,749,440.33	139.62
14/05/2014	0.52327	0.50	0.37	0.19	9,723,749.85	139.40
15/05/2014	0.52328	0.50	0.37	0.19	9,720,164.73	139.35
16/05/2014	0.52328	0.50	0.37	0.20	9,718,452.12	139.33
17/05/2014	0.52328	0.50	0.37	0.20	9,718,452.12	139.33
18/05/2014	0.52328	0.50	0.37	0.20	9,718,452.12	139.33
19/05/2014	0.51895	0.50	0.37	0.20	10,089,969.79	143.46
20/05/2014	0.51897	0.50	0.37	0.21	10,081,109.92	143.34

Appendix 6

Date	Rate Received	Base Rate	MMF 1 Day	MMF 2 Day	Amount	Interest
21/05/2014	0.52403	0.50	0.37	0.21	9,644,146.77	138.46
22/05/2014	0.52553	0.50	0.37	0.21	9,527,941.96	137.18
23/05/2014	0.52526	0.50	0.37	0.21	9,628,964.14	138.57
24/05/2014	0.52526	0.50	0.37	0.21	9,628,964.14	138.57
25/05/2014	0.52526	0.50	0.36	0.21	9,628,964.14	138.57
26/05/2014	0.52526	0.50	0.36	0.21	9,628,964.14	138.57
27/05/2014	0.52616	0.50	0.36	0.21	9,489,860.54	136.80
28/05/2014	0.51716	0.50	0.36	0.21	11,555,081.28	163.72
29/05/2014	0.51820	0.50	0.36	0.21	11,390,148.28	161.71
30/05/2014	0.60110	0.50	0.36	0.20	9,568,144.43	157.57
31/05/2014	0.60110	0.50	0.36	0.20	9,568,144.43	157.57
01/06/2014	0.60110	0.50	0.36	0.19	9,568,144.43	157.57
02/06/2014	0.60334	0.50	0.36	0.19	9,360,697.22	154.73

Interest on Surplus Balances April to July 2014

