

Minutes of a meeting of the Leicester, Leicestershire and Rutland Combined Fire Authority's Overview and Scrutiny Committee, held at the Leicestershire Fire and Rescue Service Headquarters on Wednesday 28th May 2014.

PRESENT

Mr S Bray CC (Chair)	Cllr D Bajaj
Cllr S Barton	Cllr A Byrne
Mr J Coxon CC	Mr P Lewis CC
Mr M Wyatt CC	

OFFICERS

Mr R Chandler	Deputy Chief Fire and Rescue Officer
Mr S Lunn	Director of Community Services
Mr T Peel	Treasurer and Director of Finance and Corporate Services
Mr G Goodman	Solicitor and Monitoring Officer
Mrs J Green	Member Services Coordinator

IN ATTENDANCE

Mr N Jones	Internal Audit, Leicestershire County Council (left 14:10)
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1. Apologies for absence

Apologies were received from Mr K Coles CC, Mrs J Fox CC, Mr O O'Shea CC and Mr D Webb (Chief Fire and Rescue Officer).

The Chair welcomed Mr Peter Lewis CC to the meeting following his recent appointment to the Combined Fire Authority (CFA).

2. To receive declarations by members of interests in respect of items on this Agenda

No declarations of interest were received.

3. Chairman's Announcements

The Chair confirmed that Items on the Agenda would be received in a revised order which has been noted in these minutes.

4. Urgent Items

None.

- 5. To confirm the minutes of the meeting of the Overview and Scrutiny Committee meeting held on 26th March 2014 as a correct record.**

RESOLVED

The Committee confirmed the minutes of the meeting of the Overview and Scrutiny Committee held on Wednesday, 26th March 2014 as a correct record.

- 6. Item 9 on the Agenda - Internal Audit Reports 2013/14**

The Treasurer presented this report to bring to the attention of the Committee a number of Internal Audit reports based upon the 2013/14 Annual Internal Audit Plan. Mr Neil Jones, Internal Audit was welcomed to the meeting to assist with the presentation of this report.

RESOLVED:

The Committee noted the Internal Audit Reports as detailed in Section 3 and listed as Appendices 1 – 5.

- 7. Item 10 on the Agenda - Annual Internal Audit Report 2013/14**

The Treasurer and Mr Neil Jones presented this report which provided detailed information as contained in the Internal Annual Audit Report for the 2013/14 financial year.

RESOLVED:

The Committee noted the report.

- 8. Item 6 on the Agenda - Key Projects Report**

The Deputy Chief Fire and Rescue Officer presented the update report on all project developments in the period since the last meeting of the Committee on 26th March 2014.

During discussions the Committee requested an update on the closure of Moira Fire Station at the CFA Annual Meeting in June. The scheduled date for Moira's closure is 31st July 2014.

RESOLVED:

The Committee noted the report.

- 9. Item 7 on the Agenda - Office of the Surveillance Commissioners' Inspection Report**

The Solicitor and Monitoring Officer presented this follow up report on the implementation of the recommendations of the Office of the Surveillance Commissioners' inspection report into the CFA's use of the Regulation of Investigatory Powers Act 2000 (RIPA).

A PowerPoint presentation of the training delivered to the Senior Management Team (SMT) was given to the Committee.

RESOLVED:

The Committee noted the report.

10. Annual Report of the Overview and Scrutiny Committee 2013/14

The Solicitor and Monitoring Officer presented this report to the Committee for approval for its submission to the CFA's Annual Meeting.

The Committee were content with the information presented but requested that more detail was added in respect of the work undertaken around the 'Living Wage' before being presented at the Annual Meeting.

RESOLVED:

The Committee approved the Annual Report for submission to the CFA's Annual Meeting.

11. Charging for Unwanted Fire Signals Update

The Director of Community Services presented this update which was a holding report to the Committee regarding the progress being made on the approach to dealing with unwanted fire signals and the potential for charging.

The Committee were informed that work is on-going and a more detailed report with specific recommendations will be presented to the meeting in September 2014.

RESOLVED:

The Committee noted the report.

12. Date of next meeting

This was confirmed as 3rd September 2014.

**28th May 2014
14:00 – 15:00**

CHAIR