

**LEICESTER, LEICESTERSHIRE AND RUTLAND COMBINED FIRE  
AUTHORITY  
CORPORATE GOVERNANCE COMMITTEE**

**To: Members of the Corporate Governance Committee**

Mr. R. Allen CC (Chairman)

Mr. D. Harrison CC  
Mr. D. Grimley CC  
Cllr. A. Osman  
Cllr. S. Barton

Mr. K. Ghattoraya CC  
Mrs. M. E. Newton CC  
Mr. D. Gamble CC  
Cllr. S. Harvey

Copies by email to:

Other Members of the Combined Fire Authority for information only  
Chief Fire Officer and Assistant Chief Fire Officers, Leicestershire Fire and  
Rescue Service.

Dear Sir/Madam,

You are invited to attend a meeting of the **Leicester, Leicestershire and  
Rutland Combined Fire Authority's Corporate Governance Committee**  
which will be held at **Leicestershire Fire and Rescue Service  
Headquarters, 12 Geoff Monk Way, Birstall** on **WEDNESDAY 20  
NOVEMBER 2024** at **2.00pm** for the transaction of business set out on the  
attached Agenda.

Yours Faithfully



Lauren Haslam  
Monitoring Officer



**Leicestershire Fire and Rescue Service**

Headquarters, 12 Geoff Monk Way, Birstall, Leicester LE4 3BU

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**LEICESTER, LEICESTERSHIRE AND RUTLAND COMBINED FIRE  
AUTHORITY  
CORPORATE GOVERNANCE COMMITTEE  
WEDNESDAY 20 NOVEMBER 2024 at 2.00pm**

*Location*                **Leicestershire Fire and Rescue Service, 12 Geoff Monk Way,  
Birstall, Leicester, LE4 3BU**

*Officer to contact*   **Gemma Duckworth (Tel. 0116 305 2583)**

*E-Mail*                    **gemma.duckworth@leics.gov.uk**

**AGENDA**

<u>Item</u>	<u>Report by</u>	
1. Apologies for absence.		
2. To receive declarations by members of interests in respect of items on this agenda.		
3. To advise of any other items which the Chair has decided to take as urgent.		
4. Chairman's Announcements.		
5. Minutes of the meeting held on 11 September 2024.		(Pages 5 - 10)
6. Financial Monitoring to the end of September 2024.	The Head of Corporate Financial Services	(Pages 11 - 16)
7. Revenue Budget Process 2025/26.	The Head of Corporate Financial Services	(Pages 17 - 24)
8. Service Development Programme and 'CRMP 2024-2028' Actions.	The Chief Fire and Rescue Officer	(Pages 25 - 38)
9. Performance Monitoring April to September 2024.	The Chief Fire and Rescue Officer	(Pages 39 - 72)
10. Progress against the Internal Audit Plan 2024/25.	The Head of Corporate Financial Services	(Pages 73 - 130)
11. Contract Procedure Rules.	The Chief Fire and Rescue Officer	(Pages 131 - 134)
12. Review and Revision of the Constitution of the	The Monitoring	(Pages 135 -

13. Urgent Items.

14. Date of Next Meeting.

The next meeting of the Corporate Governance Committee will be held on 12 March 2025 at 2.00pm at Leicestershire Fire and Rescue Service Headquarters.

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