



West Yorkshire Pension Fund

Firefighters Pension Scheme

**LEICESTER, LEICESTERSHIRE AND RUTLAND COMBINED FIRE AUTHORITY
LOCAL PENSION BOARD**

22 September 2021

**REPORT FROM WEST YORKSHIRE PENSION FUND – PENSION
ADMINISTRATOR**

PENSION FUND ADMINISTRATION REPORT

Purpose of the Report

1. To inform the Combined Fire Authority (CFA) Local Pension Board of fire fighter pension administration in the quarter 1 April 2021 – 30 June 2021.
2. This is designed to assist the CFA Local Pension Board. It is also considered best practise to provide a report of this type.

Recommendation

3. That the Local Pension Board notes the update provided on the administration of the fire fighter pension scheme for the period 1 April 2021 – 30 June 2021.

Background

Annual Benefit Statements

4. 100% of statements for Leicestershire Fire active members were produced before the 31st August deadline.

There was a fairly large number where queries needed resolving before the statements could be produced but thanks to some hard work from all involved these were cleared before the deadline.

Pension Savings Statements

5. Following the production of the Annual Benefit Statements WYPF is now focusing on producing the Pension Savings Statements. These need to be sent to members who have breached the Annual Allowance threshold of £40,000.00. These need to be sent by 6th October.

Regulation Changes

6. None since the last report.

Risk and Breaches – (material or not)

7. None.

Update on Sargeant case (transitional protections remedy)

8. Leicester, Leicestershire and Rutland Combined Fire Authority made the decision to allow upcoming retirements under Immediate Detriment and we are now providing the retirement quotes on that basis.

Sargeant and Data Collection (age discrimination remedy)

9. The data collection template should be delivered in the next week or two. Once received it will need to be tested and then it will be populated with the relevant data and sent across to the Authority's officers to complete

Matthews (retained/part-time firefighters)

10. There is no update on this. The Home Office should now have completed their consultations with interested stakeholders. They have indicated there will be an 18 months' consultation period before the regulations come into force and then FRAs will have a further 18 months to complete the exercise.

Key Performance Indicators - 1 April 2021 to 30 June 2021

11. The Table below details performance against each of the Key Performance Indicators for the period 1 April 2021 – 30 June 2021:

WORKTYPE	TOTAL CASES	TARGET DAYS FOR EACH CASE	TARGET MET CASES	MINIUM TARGET PERCENT	TARGET MET PERCENT	AVERAG E TIME TAKEN (DAYS)
Age 55 Increase to Pension	4	20	4	85	100	15
Change of Address	42	20	42	85	100	1
Change of Bank Details	4	Next Payroll	4	85	100	1.75
Death Grant Nomination form	3	20	3	85	100	2
Death in Retirement	3	5	3	85	100	2
Deferred Benefits set up on leaving	7	10	5	85	71.43	11.4
Divorce Settlement – Pension Sharing order Implemented	1	80	1	100	100	24
General Payroll	13	Next	13	85	100	1

WORKTYPE	TOTAL CASES	TARGET DAYS FOR EACH CASE	TARGET MET CASES	MINIUM TARGET PERCENT	TARGET MET PERCENT	AVERAG E TIME TAKEN (DAYS)
Changes		Payroll				
Initial letter Death in Retirement	3	5	3	85	100	1.67
NI adjustment to Pension at State Pension Age	5	Next Payroll	4	85	80	15.6
Payment of Spouses/Child Benefit	3	10	3	100	100	1
Pension Estimate	9	10	8	85	88.89	3.89
Pension Saving Statement	1	20	1	100	100	1
Pension Set Up Payment of Lump Sum	10	3	10	85	100	1
Retirement Actual	10	10	10	85	100	1
Set Up New Spouse Pension	3	5	3	85	100	1
Spouse Potential	3	20	0	85	0	38.67
Transfer In Actual	3	10	3	85	100	1.33
Transfer In Quote	3	10	0	85	0	39.33
Update Member Details	10	20	10	100	100	1

Officers to Contact

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