



**LEICESTER, LEICESTERSHIRE AND RUTLAND COMBINED FIRE AUTHORITY
LOCAL PENSION BOARD**

10 FEBRUARY 2021

**REPORT FROM WEST YORKSHIRE PENSION FUND – PENSION
ADMINISTRATOR**

PENSION FUND ADMINISTRATION REPORT

Purpose of the Report

1. To introduce the Combined Fire Authority (CFA) Local Pension Board to the new fire fighters pension scheme administrators, the West Yorkshire Pension Fund (WYPF) and provide an update for the period 1 November 2020 to 31 December 2020.
2. This is designed to assist the CFA Local Pension Board. It is also considered best practise to provide a report of this type.

Recommendation

3. That the Local Pension Board notes the update provided on the administration of the fire fighter pension scheme for the period 1 November 2020 to 31 December 2020.

Background

Transfer of Administration

4. Administration of the Firefighters Pension scheme transferred from Leicestershire County Council to WYPF on 1 November 2020. The project to transfer data and payroll went very smoothly and all services are now provided by WYPF.

Annual Benefit Statements / Year-end / Taxation Saving Statements

5. As part of the transition, Leicestershire County Council confirmed to WYPF that they have issued the pension savings statements by the statutory deadline of 6 October 2020 for the 27 cases they had identified.

Valuation 2020

6. Leicestershire County Council confirmed to WYPF that they have completed and submitted the valuation extracts requested by the Government Actuary's Department by the 31 December 2020 deadline.

Regulation Changes

7. None since the last report.

Risk and Breaches – (material or not)

8. None.

Update on Sargeant case (transitional protections remedy)

9. There has been no further update on this since the last meeting of the Local Pension Board.

HMRC Annual Event Reporting

10. The reports were produced by WYPF and passed to Leicestershire County Council which submitted the data to HMRC. Leicestershire Fire Service has been notified of the payments required. This will be dealt with in full by WYPF going forward.

Key Performance Indicators - 1 November 2020 to 31 December 2020

11. The Table below details performance against each of the Key Performance Indicators for the period 1 November – 31 December 2020:

WORKTYPE	TOTAL CASES	TARGET DAYS FOR EACH CASE	TARGET MET CASES	MINIUM TARGET PERCENT	TARGET MET PERCENT	AVERAG E TIME TAKEN (DAYS)
Change of Address	3	20	3	85	100	2
Change of Bank Details	8	20	8	85	100	1
Death in Retirement	1	5	1	85	100	1
Deferred Benefits Into Payment - Payment of Lump Sum	3	3	3	85	100	1
Divorce Settlement - Pension Sharing order Implemented	1	80	1	100	100	3
General Payroll Changes	28	20	28	85	100	1
Initial letter Death in Retirement	1	5	1	85	100	1

WORKTYPE	TOTAL CASES	TARGET DAYS FOR EACH CASE	TARGET MET CASES	MINIUM TARGET PERCENT	TARGET MET PERCENT	AVERAG E TIME TAKEN (DAYS)
Payment of Spouses _Child Benefits	1	10	1	100	100	1
Pension Set Up Payment of Lump Sum	1	3	1	85	100	1
Retirement Actual	1	10	1	85	100	1
Set Up New Spouse Pension	1	5	1	85	100	1

Officers to Contact

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