

FIRE RISK ASSESSMENT

Regulatory Reform (Fire Safety) Order 2005

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PREMISES PARTICULARS

Premises Name

Use of Premises

Address

Owner/Employer/Person in control of the workplace

Telephone Number

Date of Risk Assessment

Date of Review

Name and relevant details of the person who carried out the Fire Risk Assessment

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GENERAL STATEMENT OF POLICY

Statement:

Signed:

Print Name:

Date:

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MANAGEMENT SYSTEMS

Commentary

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GENERAL DESCRIPTIONS OF PREMISES

Occupancy

Times the premises are in use: to

The total number of persons employed within the premises at any one time:

The total number of persons who may resort to the premises at any one time:

Size

Building Footprint (Metres x Metres): m²

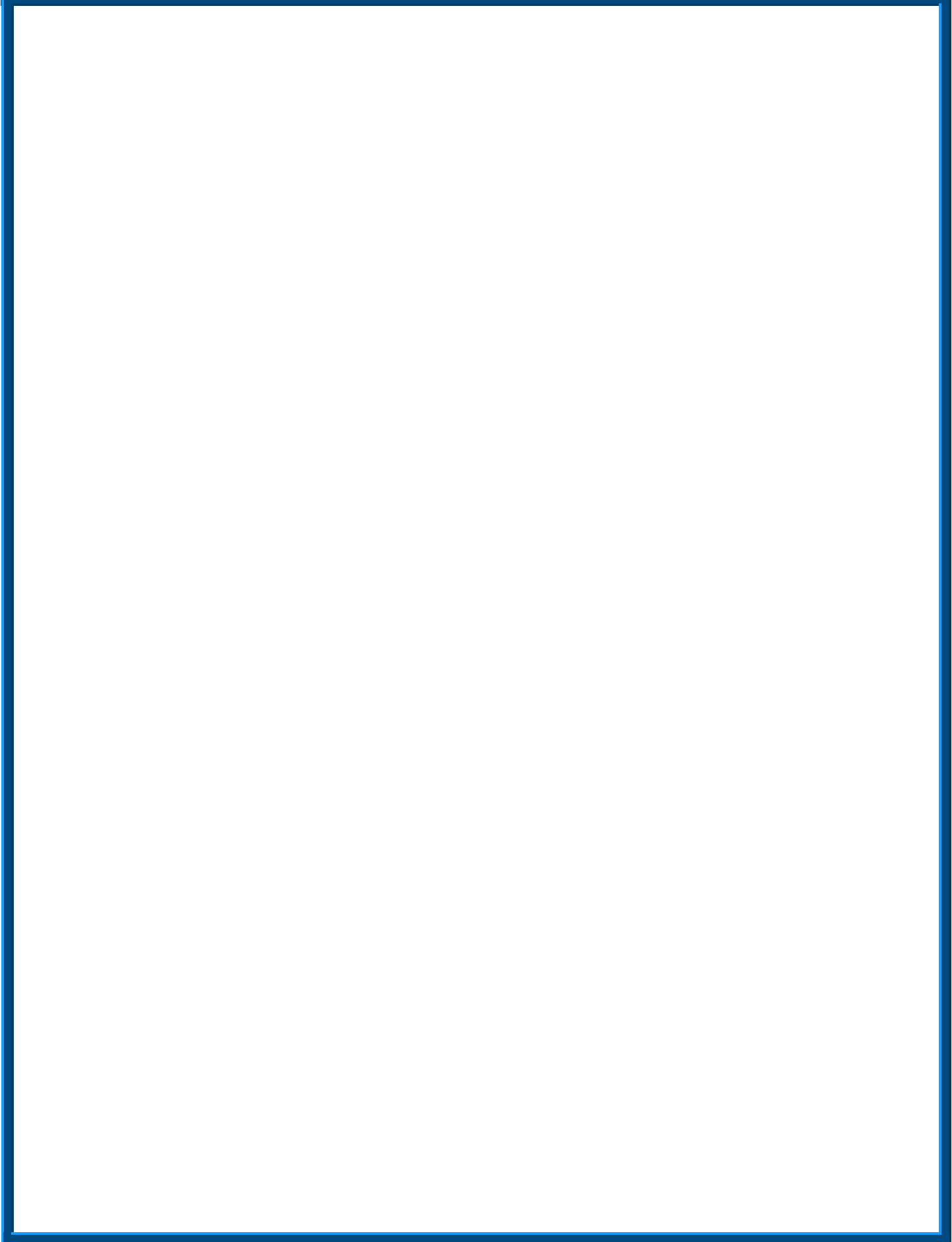
Number of floors:

Number of stairs:

Fire Warning System: (i.e. automatic fire detection, break-glass system to BS 5839, other)

Emergency Lighting: (i.e. Maintained/Non-maintained, 1hr/3hr duration to BS 5266)

Other: (i.e. Sprinkler system to LPC rules BS 5306)



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IDENTIFY FIRE HAZARDS

Sources of Ignition:

Sources of Fuel:

Work Processes:

Structural features that could promote the spread of fire:

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IDENTIFY PEOPLE AT RISK

Identify and specify the likely location of people at significant risk in case of fire, indicating why they are at risk and what controls are, or need to be in place:

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MEANS OF ESCAPE – HORIZONTAL EVACUATION

Commentary:

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MEANS OF ESCAPE – VERTICAL EVACUATION

Commentary:

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FIRE SAFETY SIGNS AND NOTICES

Commentary:

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FIRE WARNING SYSTEM

Commentary:

13

EMERGENCY LIGHTING SYSTEM

Commentary:

14

FIRE FIGHTING EQUIPMENT

Commentary:

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MANAGEMENT - MAINTENANCE

Is there a maintenance programme for the fire safety provisions in the premises?:

Commentary:

Are regular checks of fire resisting doors, walls and partitions carried out?:

Commentary:

Are regular checks of escape routes and exit doors carried out?:

Commentary:

Are regular checks of fire safety signs carried out?:

Commentary:

Is there a maintenance regime for the fire warning system?:

Weekly:

Six Monthly:

Annually:

Commentary:

Is there a maintenance regime for the emergency lighting system?:

Weekly:

Monthly:

Annually:

Commentary:

Is there maintenance of the fire fighting equipment (by a competent person)?:

Weekly:

Monthly:

Annually:

Commentary:

Are records kept and their location identified?:

Commentary:

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METHOD FOR CALLING THE FIRE SERVICE

Specify:

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EMERGENCY ACTION PLAN (EAP)

Commentary:

Significant Findings

Control Measure/Action

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ADDITIONAL HAZARDS

Specify:

Need to consult the Fire Service?: