

SERVICE POLICY

Safeguarding

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Document History

Responsible Department

Community Risk

Version No. 4

Created	01/07/2009
Last Review	01/12/2021
Next Review	01/12/2024

INTRODUCTION

1.1 Introduction

We have a duty to fulfil The Care Act 2014 and The Children Act 1989, which provides the main Legislative provisions relating to Safeguarding in the workplace and the community we serve.

KEY INFORMATION

2.1 Policy Statement(s)

- 2.1.1 We will fulfil the requirements of The Care Act 2014 and The Children Act 1989. This is the primary legislation that will influence our engagement with our employees and the community which we serve.
- 2.1.2 We will ensure that all staff are aware of their legal and moral responsibility to take reasonable and practical steps to ensure the safety and well-being of children and adults at risk, and that failure to do so may be legally regarded as neglect.
- 2.1.3 We will ensure that matters requiring the attention of other relevant authorities are brought to their attention as soon as possible in order to prevent significant harm.
- 2.1.4 In accordance with our legal responsibilities, partnership arrangements, data sharing protocols and the Multi Agency Policies and Procedures within the relevant local authority area, we will share information to assist action by other agencies.
- 2.1.5 Enshrined in this policy and that of all our activities are two key principles: -
- The welfare of the child/adult at risk is the paramount consideration; and
 - All children/adults at risk, regardless of age, disability, gender, racial or ethnic origin, religious belief, marriage/ civil partnership (if relevant), pregnancy/maternity, gender reassignment and sexual identity have a right to protection from harm
- 2.1.6 We will ensure that we provide our employees and volunteers with the information and skills necessary to:
- Recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns, which may apply to children, young people and adults at risk;

- Know how to respond when they encounter possible and actual instances of possible safeguarding issues;
- Know how to respond when if they are made aware of possible safeguarding issues by a third party;
- Avoid placing themselves in situation where they could be subject to allegations of abuse or neglect; and
- Share the necessary information correctly with the appropriate agencies and organisations.

2.1.7 We will provide regular mandatory training for all our employees and those who volunteer on our behalf on the subject Safeguarding.

2.2 Scope

2.2.1 The Chief Fire and Rescue Officer

Has overall responsibility for Safeguarding.

2.2.2 Safeguarding Team (Inclusion Team)

Are responsible for the development, implementation and co-ordination of the day to day activity and the maintenance and communication of associated procedures

2.2.3 Managers Responsibility

Managers in particular must ensure that;

- Members of staff are aware of their responsibilities and obligations under legislation, this policy and associated procedures.
- Referrals and interventions are dealt with in a timely and sensitive manner.

2.2.4 Individual Responsibility

This policy and all its associated procedures must be read, understood and implemented by all employees and volunteers who work for us or on our behalf.

2.3 Name of Supporting Procedural Document(s)

<i>Document Name</i>	<i>Version</i>	<i>Date Published</i>	<i>Department</i>
Safeguarding Procedure	Type	TBA	Community Risk

FURTHER INFORMATION

3.1 Impacted Policies

(name any other policies impacted by this policy)

<i>Document Name</i>	<i>Version</i>	<i>Date Published</i>	<i>Department</i>
All Policies across the Service	n/a	n/a	All Departments of the Service

3.2 Impacted Procedures

(name any other procedures impacted by this policy)

<i>Document Name</i>	<i>Version</i>	<i>Date Published</i>	<i>Department</i>
All Procedures across the Service	n/a	n/a	All Departments of the Service
Recruitment & Selection			Human Resources
DBS Checks	Type	TBA	Human Resources
Access to Personal Data	1	Sept 2018	Information Management
Supply of Non Personal Data	1	March 2019	Information Management
Induction Procedure	TBA	TBA	Human Resources

3.3 Associated Documents

(referenced to create this policy)

<i>Document</i>	<i>Version Date Published</i>
Care Act 2014	2014
Children Act 1989 & 2004	2004
Children & Social Work Act 2017	2017
Counter Terrorism and Security Act 2015	2015
Human Rights Act 1989	1989
Mental Capacity Act 2005	2005
Mental Health Act 2007	2007
Modern Slavery Act 2015	2015
Police & Crime Act 2017	2017
Public Interest Disclosure Act 1998 / GDPR	1998
Working Together to Safeguard Children 2018	2018
Domestic Abuse Act 2021	2021
Safeguarding documents on local Safeguarding Board websites; LLR adults & children https://www.lrsb.org.uk/	N/A

Leicester City adults: https://www.leicester.gov.uk/health-and-social-care/adult-social-care/what-support-do-you-need/safeguarding-adults-board/ Leicester City Children: https://www.lcitylscb.org/	N/A
NFCC Safeguarding Guidance for Children, Young People and adults: https://www.nationalfirechiefs.org.uk/write/MediaUploads/Position%20statements/Prevention/NFCC_Safeguarding.pdf	2019
NFCC Guidance for practitioners who engage with children and young people who set fires Firesetter Guidance (nationalfirechiefs.org.uk)	2021
Fire Standards Board – Fire Standards (Prevention): Prevention Fire Standards Board	2021

Document History *(Admin only)*

This Version No.	4			
Department Approver	Community Risk			
Date Policy Officer Assessed	07/12/2021			
Date SMT Approved	17/01/2022			
Assessments completed	If required e.g. People Impact Assessment Name Assessments.			
Review Period	3 Year			
Date of Publication dd/mm/yy	Version No.	Brief Details of Alterations	Dept Owner	Approved By
03/03/2022	1	New Template complete revision of content	Community Risk	SMT
Date	Type	Type Here	Type Here	Type Here
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