

**Status of Report: Public**

**Meeting: Combined Fire Authority**

**Date: 15 June 2022**

**Subject: Amendment to Calendar of Meetings**

**Report by: The Solicitor and Monitoring Officer**

**Author: Lauren Haslam**

**For: Information Only**

### **Purpose**

1. The purpose of this report is to inform the CFA of the proposed change to the calendar of meetings, in particular to the dates agreed for the Local Pension Board.

### **Recommendation**

2. The CFA is asked to note the change to the calendar of meetings, in particular the dates for future meetings of the Local Pension Board.

### **Executive Summary**

3. Discussions have recently taken place in relation to the timing of the LLR CFA Local Pension Board meetings and the proposal to hold these meetings approximately two weeks prior to the meeting of the CFA.

### **Background**

4. The calendar of meetings for 2022/23 was approved by the CFA at its meeting on 9 February 2022. This includes dates for meetings of the CFA, Corporate Governance Committee and the Local Pension Board.
5. The Local Pension Board (LPB) has traditionally met at the rise of the CFA. More recently, discussions have taken place around the timing of the LPB and it is proposed that these take place approximately two weeks before the CFA meetings. The intention is that this would allow for any planned decisions required of the CFA to be considered in detail by the LPB. Any recommendations or views could then be presented to the next meeting of the CFA. It would also enable the LPB to report any concerns or issues to the CFA.
6. It is intended that the new arrangements would take effect following the next CFA and LPB meetings on 15 June 2022.

7. Both the Chairmen of the CFA and the LPB have been consulted on the proposed variation and are fully supportive.
8. It is proposed that future dates of the LPB be as follows:
  - 1 September 2022
  - 30 November 2022
  - 25 January 2023
  - 7 June 2023

The meetings would commence at 10.00am and would generally be held at Leicestershire Fire and Rescue Headquarters.

9. The previously approved calendar of meetings will be updated to reflect the change of dates and will be circulated to all members of the CFA.

### **Report Implications/Impact**

10. Legal (including crime and disorder)

None.

11. Financial (including value for money, benefits and efficiencies)

None.

12. Risk (including corporate and operational, health and safety and any impact on the continuity of service delivery)

None.

13. Staff, Service Users and Stakeholders (including the Equality Impact Assessment)

None.

14. Environmental

None.

15. Impact upon "Our Plan" Objectives

None.

### **Officers to Contact**

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