

**Status of Report:** Public

**Meeting:** Combined Fire Authority

**Date:** 14 February 2024

**Subject:** Calendar of Meetings 2024-25

**Report by:** The Solicitor and Monitoring Officer

**Author:** Lauren Haslam

**For:** Decision

**Purpose**

1. The purpose of this report is to seek approval from the Combined Fire Authority for the proposed dates for meetings of the Combined Fire Authority, the Corporate Governance Committee and the Local Pension Board for 2024-25 (as set out at the Appendix to this report).

**Recommendation**

2. It is recommended that the Combined Fire Authority approve the Calendar of meetings 2024-25 (attached at the Appendix to this report), which sets out the dates for meetings of the Combined Fire Authority, the Corporate Governance Committee and the Local Pension Board for 2024-25.

**Background**

3. According to the CFA Constitution:
  - i. Article 4 (4.3) requires that, in addition to the annual meeting, the CFA meets at least 4 times thereafter;
  - ii. Article 5 (5.3) requires that the Corporate Governance Committee meets at least 4 times per year;
  - iii. Article 7 (7.8) requires that the Local Pension Board meets at least twice per year.
4. Meetings of the CFA and its Committees have been scheduled in accordance with these requirements.
5. A meeting of the CFA has been scheduled on 24 July 2024, to enable the CFA to approve the Statement of Accounts and Annual Governance Statement, as required by the Financial Regulations.

## Report Implications/Impact

6. Legal (including crime and disorder)  
None identified.
7. Financial (including value for money, benefits and efficiencies)  
There are no direct financial implications arising from this report.
8. Risk (including corporate and operational, health and safety and any impact on the continuity of service delivery)  
There are no risks arising from this report.
9. Staff, Service Users and Stakeholders (including the Equality Impact Assessment)  
There are no staff, service users and stakeholder implications arising from this report.
10. Environmental  
There are no environmental implications arising from this report.
11. Impact upon Our Plan Objectives  
There is no Impact on the objectives detailed in “Our Plan”.

## Appendix

Calendar of meetings 2024-25.

## Officers to Contact

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